

City of Scanlon
City Council Minutes
January 12, 2022
5:30 pm

Pursuant to call, and with due notice Mayor Annette Bryant called to order this meeting of the Scanlon City Council at 5:30 p.m. in the Scanlon Community Center on Wednesday, January 12, 2022.

Roll Call: Annette Bryant, Mike Berthiaume, Scott Boedigheimer, Jason Bartl, Ron Stigers, City Clerk Jill Wartner, and Public Works Randy Johnson.

Absent:

City Engineer: Jeff Goetzman

Pledge of Allegiance

Citizen Present: Mary Ann Johnson, Marshall Johnson and Lori Stigers.

Consent Agenda: Motion to approve the December 8, 2021 City Council minutes, December 8 Truth-in-Taxation minutes, November Finance report total disbursement of \$46,839.73 and December Finance report total disbursement \$102,380.57 made by Ron Stigers, second Mike Berthiaume. All in favor, motion carries.

Charitable Gambling:

Reach – Lost Tavern, received report for November 2021, no check received

Wood City Riders – Rendezvous, received report for November 2021, \$712.41 check received.

Eagles Aeries 1163 – Trapper Pete, received report for November 2021, \$152.56 check received.

Irving Community Club – River Inn, received report for November 2021, \$203.49 check received.

Total deposit for the month of December was \$1,068.46.

Communications

Cloquet Police Department – City Council had a copy of the December police report, Scanlon had 58 calls.

Building Inspector – Cloquet issued 1 permit in December, 1 roof.

City Attorney – Nothing new to report.

City Engineer – Working on WLSSD annual report.

Public Works – Discussion was had on budgeting in dollars for eventual replacement of all water meters, decision was made that we will get estimates on replacement cost and discuss further at the next meeting. Two seasonal applicants were hired for the warming house. One water main break on 27th Street happened on 12/28/2021. Streets in good shape. Two solar lights added to the city hall's sidewalk.

Correction – 2022 Wage Increase was approved at the December 2021 council meeting by Resolution 2021-17, 2022 Final Levy and Budget, salary increase was 5% motion was made by Mike Berthiaume, second Scott Boedigheimer. Annette, Scott, Jason and Mike in favor. Ron abstained, motion carries.

Citizen Comments: Mary Ann Johnson requested an additional motion light between gym and front entrance of building. Randy will install one.

2022 Appointment:

Motion to approve the following 2022 Appointments, Schlenner, Wenner & Company–City Auditor, Korman

Law Office–City Attorney, Rudy, Gassert & Yetka–Prosecution, Pine Knot News–City Official Newspaper, Reliable Insurance Company–City Official Insurance Company for League of MN Cities, Weed Inspector–Dave Line, Acting Mayor–Ron Stigers, and IT Person–Al Wallin, made by Scott Boedigheimer, second by Ron Stigers. All in favor, motion carries.

2022 Committee/Chair Person:

Motion to approve the following 2022 Committee’s/Chair Person’s, Accounting, Reconciliation of checks and deposits–Mike Berthiaume, Board of Appeals–Scott Boedigheimer, Building–Ron Stigers and Mike Berthiaume, Cloquet Fire Department–Marshall Johnson, Alternate Mike Berthiaume, FOG–Dave Line, Insurance–Scott Boedigheimer and Annette Bryant, Park Board–Mike Berthiaume and Annette Bryant, Personnel–Jason Bartl and Annette Bryant, Planning Commission–Annette Bryant and Ron Stigers, Purchasing–Annette Bryant and Ron Stigers, Water/Sewer–Annette Bryant and Scott Boedigheimer and Streets–Jason Bartl and Ron Stigers made by Ron Stigers, second by Mike Berthiaume. All in favor, motion carries.

Banking:

Motion to approve the following Frandsen Bank & Trust Signers, Checking and Savings–Mayor Annette Bryant, Acting Mayor Ron Stigers, Counselor Mike Berthiaume, City Clerk/Treasurer Jill Wartner and City Clerk Assistant Lori Stigers. Debit card holders for Petty Cash, City Clerk/Treasurer Jill Wartner, City Clerk Assistant Lori Stigers, Public Works Dave Line and Randy Johnson made by Scott Boedigheimer, second Mike Berthiaume. All in favor, motion carries.

Motion to approve the following Northwood Credit Union Signers, Mayor Annette Bryant, Acting Mayor Ron Stigers, Counselor Mike Berthiaume, City Clerk/Treasurer Jill Wartner, and City Clerk Assistant Lori Stigers made by Ron Stigers, second Mike Berthiaume. All in favor, motion carries.

Committee Reports:

City Property/Building Community Center Committee – City Clerk will be ordering a bulletin board for the day-care.

City Clerk Office – Motion to approve Ron Stigers to attend LMC Experienced City Leaders: Develop Skills for Tough Times made by Scott Boedigheimer, second Jason Bartl. Ron Stigers abstained, motion carries.

Motion to approve Resolution 2022-01 Fines and Fee Schedule made by Scott Boedigheimer, second Mike Berthiaume. All in favor, motion carries.

Motion to approve Resolution 2022-02 COVID-19 leave rejected, discussion was had about wording of resolution and decision to table this until a later date was made.

Discussion was had about having over the counter COVID tests available free to employees. Due to insurance now being required to cover at home tests we as an employer will not be having them on hand

Cloquet Fire Department – Marshall reported, Jesse Buhs was appointed Interim Fire Chief. Bob DeCaigny was removed as a Cloquet delegate to the Fire District Board after public hearing on budget. Molly Cooper resigned to go to work for St. Louis County, Sara Buhs resigned to go to work for United Way, a second Battalion Chief is on indefinite leave, two firefighters quit to work for the Duluth Fire Department, and one person is on military leave. Board did not adopt budget with 8.6% increase, will meet 1/19/22 to discuss. Board agreed to radio replacement with a \$85,500 payment per year over 5 years starting in 2023. 2022 Board Meeting schedule was adopted. Meeting was had with Thompson Township and they removed the 3 additional employees from the budget. Another board meeting was held adding the 3 employees back in the budget and

removing money for a new fire truck which put the townships back to 0.19 leaving the FD to finance part of the ambulance district cost. Board agreed to buy a new fire truck for \$505,000, contract has been signed but may need to look into borrowing money.

Park Department – Plaque for Connor Hecht was ordered and a ceremony will be held in the Spring.

Personnel Committee – Jason working on updates to the Personnel Policy, will present to council once all changes are ready.

Planning Commission – Planning Commission has one open seat to fill.

Water and Sewer Department:

Motion to approve the shut off report for the month of December made by Ron Stigers, second Mike Berthiaume. All in favor, motion carries.

No water adjustment's for the month of December.

Old Business:

Sales Tax – Sales tax report was updated. Current balance is \$91,146.05

Cable Commission – Nothing new to report.

WLSSD – Updated Reports are in the council packets. Meeting being held on 1/27/2022 to review results of the annual report.

New Business:

Thank you card received from the family of Art Line.

Motion to approve all committee reports made by Ron Stigers, second Scott Boedigheimer. All in favor, motion carries.

Motion to adjourn at 6:03 pm made by Ron Stigers, second Scott Boedigheimer. All in favor, motion carries.

**Next City Council Meeting
February 9, 2022
5:30 pm**

ATTEST

Mayor, Annette Bryant

Jill Wartner, City Clerk/Treasurer