

City of Scanlon
City Council Minutes
January 11, 2023
5:30 pm

Pursuant to call, and with due notice Mayor Ron Stigers called to order this meeting of the Scanlon City Council at 5:30 p.m. in the Scanlon Community Center on Wednesday, January 11, 2023.

Roll Call: Mayor Ron Stigers, Annette Bryant, Mike Berthiaume, Scott Boedigheimer Cody Grashorn, City Clerk/Treasurer Jill Wartner, and Public Works, Dave Line, Dennis Korman, City Attorney.

Absent: Jeff Goetzman, City Engineer

Pledge of Allegiance

Citizen Present: Marshall Johnson, Thalia Foss, Karen Fisher, Cindy Peterson, and Lori Stigers.

Consent Agenda: Motion to approve the December 20, 2022 City Council minutes, December 20 Truth in Taxation Minutes, December Finance Report, December checks paid 53927-53967 and total disbursements of \$37,765.50 made by Scott Boedigheimer, seconded by Annette Bryant. All in favor, motion carries.

Charitable Gambling:

Reach – Lost Tavern, received report for November report, no check received.

Wood City Riders – Rendezvous, received report for November, \$450.71 check received.

Eagles Aeries 1163 – Trapper Pete, received report for November, \$43.09 check received.

Irving Community Club – River Inn, received report for November, \$284.80 check received.

Total deposit for the month of December was \$778.60.

Communications

Cloquet Police Department – City Council has a copy of the December police report, Commander Adam Reed reported Scanlon had 61 calls.

Building Inspector – Cloquet issued 1 building permit in December for new windows.

City Attorney – Nothing new to report.

City Engineer – Nothing new to report.

Public Works – Dave Line asked the city council to reconsider the HSA funds. Scott asked city clerk to pull the numbers for the two different health plans and he will discuss it with the rest of Personnel. Dave Line asked what the plan is for him to take vacations or time off. Ron advised that we have Cloquet and Carlton as back up and Kiminski on call for water breaks. Seasonal helper, Nick has been trying to get the rinks open. Streets are in decent shape, scraping will be done as the temps allow. Building, trucks and equipment are in good condition with zero issues lately.

Citizen Comments: MaryAnn mentioned there is a light out on 27th and Washington that she called MN Power about and they didn't fix it but they fixed the one on 23rd and Lincoln. It was also mentioned that the City website is outdated and the minutes are not updated, City Clerk will address that. MaryAnn would also like to see an insert in the water bill that has all the city contacts on it, City Clerk will include that on the next bill. It was also discussed that she is not happy with the streets and it doesn't seem as though the blade is being put down, Dave will address.

2023 Appointment:

The following 2023 Appointments were discussed, Schlenner, Wenner and Company–City Auditor, Dennis Korman–City Attorney, Rudy, Gassert and Yetka–Prosecution, Pine Knot News–Official City Newspaper,

Reliable Insurance Company–Official City Insurance Company for League of MN Cities, Dave Line–Weed Inspector, Scott Boedigheimer–Acting Mayor, and Al Wallin–IT Person

2023 Committee/Chair Person:

The following 2023 Committee/Chair appointments were discussed, Mike Berthiaume–Accounting, Reconciliation of checks and deposits, Scott Boedigheimer (Chair)–Board of Appeals, Annette Bryant (Chair) and Mike Berthiaume–Building, Marshall Johnson (Primary) and Mike Berthiaume (Alternate)–Cloquet Fire Department, Dave Line–FOG, Annette Bryant (Chair) and Scott Boedigheimer–Insurance, Mike Berthiaume–Park Board, Scott Boedigheimer (Chair), Cody Grashorn and Jill Wartner–Personnel, All current city council members, Marshall Johnson, Wendy Kidd and Hillary Hedin–Planning Commission, Annette Bryant (Chair) and Scott Boedigheimer–Water/Sewer, Cody Grashorn (Chair) and Ron Stigers–Streets

Banking:

Motion to approve Resolution 2023–2 Check Signers with the following Frandsen Bank & Trust Signers, Checking and Savings–Mayor Ron Stigers, Acting Mayor Scott Boedigheimer, Counselor Mike Berthiaume, City Clerk/Treasurer Jill Wartner and City Clerk Assistant Lori Stigers. Debit card holders for Petty Cash–City Clerk/Treasurer Jill Wartner, City Clerk Assistant Lori Stigers, and Public Works Dave Line. Northwood’s Credit Union–Mayor Ron Stigers, Acting Mayor Scott Boedigheimer, Counselor Mike Berthiaume, City Clerk/Treasurer Jill Wartner and City Clerk Assistant Lori Stigers made by Annette Bryant, seconded by Mike Berthiaume. All in favor, motion carries.

Committee Reports:

City Property/Building Community Center Committee – City Clerk provided the council a 2 year utility comparison for reference to increase the day-care’s rent. Between MN Power and MN Energy the utilities jumped up \$10,701.01 in a year. The water usage went up by 53,684 gallons. Scott would like to see the city clerk prepare a few example of what it would look like if the day-care paid a percentage of the utilities, tabled until next month.

City Clerk Office – Motion to approve Resolution 2023-01 Fines and Fee Schedule made by Mike Berthiaume, seconded by Scott Boedigheimer. All in favor, motion carries. Short term rentals were discussed and it was decided if zoned commercial it would fall under the “Motel/Hotel” category and be subject to the 3% tax rate.

Cloquet Fire Department – Marshall reported, the 2023 budget of \$5,991,627 and tax levy of \$3,638,152 was adopted. The board meeting scheduled for 2023 has been set and they will be held at the Cloquet Public Library. The Truth in Taxation meeting will be held on the Thursday of the first full week in December. An agreement on the 2023 and 2024 union contracts were made. The FD is asking for 10 million in bonding from the state for a new fire hall, also asking for federal funding. Performance review was completed on the fire chief, he was given a 5% wage increase and a 1 step performance increase. The assistant chief and administrative assistant were also given wage increases and step increases. Paid on call numbers are as follows; Perch Lake–7, Scanlon–10 and Brevator–5

Park Department – Janine Cook would like to join the park board, motion to approve made by Mike Berthiaume, seconded by Annette Bryant. All in favor, motion carries. Park Board has one remaining seat open.

Personnel Committee – City Clerk asked the council what they should do with the HSA funds that were supposed to be paid out October, November and December of 2022. Motion to approve that Randy Johnson, Dave Line and Jill Wartner will receive a deposit in the amount of \$537 (amount will be taxed) for those past HSA funds made by Mike Berthiaume, seconded Cody Grashorn. All in favor, motion carries.

Planning Commission – There will be a meeting on 2/8/23 at 4:30PM in the gym.

Water and Sewer Department:

Motion to approve the shut off report made by Scott Boedigheimer, seconded Annette Bryant. All in favor, motion carries.

There were not water adjustments for December.

Pending Items:

- 1. City Clerk has sent previous homeowner at 616 22nd Street the 3rd billing for the Sewer Lateral issue.

Sales Tax – Sales tax report was updated. Current balance is \$173,154.29.

Cable Commission – Nothing new to report.

WLSSD – Updated Reports are in the council packets.

New Business:

Cloquet no longer requires licenses for ATV’s, city clerk will update our ordinance and present at the February City Council meeting.

Committee Reports: Motion to approve all committee reports made by Annette Bryant, seconded Mike Berthiaume. All in favor, motion carries.

Adjournment: Motion to adjourn at 6:36 pm made by Mike Berthiaume, seconded by Scott Boedigheimer. All in favor, motion carries.

Next City Council Meeting

February 8, 2023

5:30 pm

Ron Stigers, Mayor

Jill Wartner, City Clerk/Treasurer

ATTEST