

City of Scanlon
City Council Minutes
February 8, 2023
5:30 pm

Pursuant to call, and with due notice Mayor Ron Stigers called to order this meeting of the Scanlon City Council at 5:30 p.m. in the Scanlon Community Center on Wednesday, February 8, 2023.

Roll Call: Mayor Ron Stigers, Mike Berthiaume, Scott Boedigheimer, City Clerk/Treasurer–Jill Wartner, and Dennis Korman–City Attorney.

Absent: Annette Bryant, Cody Grashorn, Dave Line–Public Works, and Jeff Goetzman–City Engineer

Pledge of Allegiance

Citizen Present: Marshall Johnson, MaryAnn Johnson, Adam Reed, Sharon Holte, Valerie Berg, and Lori Stigers.

2023 Appointments: Motion to approve 2023 appointments discussed in January 2023 City Council meeting made by Mike Berthiaume, seconded by Scott Boedigheimer. All in favor, motion carries.

2023 Committee/Chair Persons: Motion to approve 2023 Committees/Chair Persons discussed in January 2023 City Council meeting made by Scott Boedigheimer, seconded by Mike Berthiaume. All in favor, motion carries.

Banking Changes: Motion to approve the banking changes discussed in January 2023 City Council meeting made by Mike Berthiaume, seconded by Scott Boedigheimer. All in favor, motion carries.

Consent Agenda: Motion to approve the January 11, 2023 City Council minutes, January Finance Report, January checks paid 53963-54008 and total disbursements of \$166,672.07 made by Mike Berthiaume, seconded by Scott Boedigheimer. All in favor, motion carries.

Charitable Gambling:

Reach – Lost Tavern, received report for December report, \$97.46 check received.

Wood City Riders – Rendezvous, received report for December, \$724.32 check received.

Eagles Aeries 1163 – Trapper Pete, received report for December, no check received.

Irving Community Club – River Inn, received report for December, \$65.98 check received.

Total deposit for the month of January was \$887.76.

Communications

Cloquet Police Department – City Council has a copy of the January police report, Commander Adam Reed reported Scanlon had 67 calls.

Building Inspector – Cloquet issued zero building permits in January.

City Attorney – Motion to approve a new hourly rate of \$195/hour for Dennis Korman made by Mike Berthiaume, seconded by Scott Boedigheimer. All in favor, motion carries.

City Engineer – Finishing up annual WLSSD report. Motion to approve Resolution 2023-3 Navigation Grant made by Scott Boedigheimer, seconded by Mike Berthiaume. All in favor, motion carries.

Public Works – Automatic flush items (toilets, sinks, etc...) going through lots of batteries. One water main break, Kiminski paving assisted. Working on keeping hydrants cleared of snow.

Citizen Comments: MaryAnn requested the snowbanks at 24th and Doddridge and 27th and Doddridge be pushed back, we will see what Dave can do. MaryAnn was also wondering at what temperature we close the warming house. Jill mentioned it's typically zero but Dave communicates with the seasonal helpers when to

close due to weather. Valerie Berg and Sharon Holte who live on a section of 25th street that is privately managed asked about the City Ordinance that discusses pushing snow onto other people's property and mentioned the company that does their plowing is doing just that. City Council advised the ordinance does not apply as it's not a public street.

Committee Reports:

City Property/Building Community Center Committee – City Clerk provided the council with 3 examples of what the cost would be if we charged the day-care a portion of the utilities and cleaning supplies, 30% would be \$18,117.96, 20% would be \$12,078.65 and 10% would be \$6,039.33. Proposal was made to increase rent by \$625/month, bringing the monthly rent amount to \$2,225. Motion was made to approve the new rent amount of \$2,225 for Wood City Preschool made by Scott Boedigheimer, seconded by Mike Berthiaume. All in favor, motion carries.

City Clerk Office – Motion to approve for Jill Wartner to attend Clerk's conference in St. Cloud, March 21-24 made by Scott Boedigheimer, seconded by Mike Berthiaume. All in favor, motion carries. Lori Stigers will cover the office noon-four while Jill is gone.

Cloquet Fire Department – Marshall reported, CAFD received \$15,000 from Carlton County to help pay off the bond for the last two ambulances. Election of officers resulted in Linda Way as the Chair, Bruce Blacketter as Vice Chair and Marshall Johnson as Treasurer. Pine Knot is the official newspaper, Frank Yetka is the attorney. Prior to the annual audit it appears the FD is under budget by approx. \$150,000. Carlton ambulance study was done, costs are going up and it was recommended that two full time person's be working during Monday-Friday. Long term system will not work, some township's not paying their share.

Park Department – Annette Bryant would like to join the park board. Tabled until March meeting as Scott cannot vote therefore we do not have a quorum.

Personnel Committee – Applicants and interviews were discussed with the City Council and the chosen applicant was Jeremy Seglem, City Clerk will reach out and offer the job at \$21/hour which can be revisited for an increase after six months. Motion to approve offering the Public Works position to Jeremy Seglem made by Scott Boedigheimer, seconded by Mike Berthiaume. All in favor, motion carries. HSA discussion tabled until March. City Clerk prepared document to approve CDL training reimbursement up to \$5,000 with the reduction of 25% owed back to the city for each 6 months worked. Employee will sign document and be responsible for re-payment to the city if employment. Motion to approve CDL training plan made by Scott Boedigheimer, seconded by Mike Berthiaume. All in favor, motion carries.

Planning Commission – There will be a meeting on 5/10/23 at 4:30PM in the gym.

Water and Sewer Department:

Motion to approve the shut off report, water adjustment report and water loss report made by Scott Boedigheimer, seconded by Mike Berthiaume. All in favor, motion carries.

There were not water adjustments for December.

Pending Items:

1. City Clerk has sent previous homeowner at 616 22nd Street the 4th billing for the Sewer Lateral issue.
2. Drafting of Personnel Policy, working session will be held on 3/8/23 @ 4:30PM.
3. Update ordinance to remove ATV licensing requirement (tabled until March meeting)

Sales Tax – Sales tax report was updated. Current balance is \$174,862.57.

Cable Commission – Nothing new to report.

WLSSD – Updated Reports are in the council packets.

New Business:

Fryberger presented the City with a document informing their rates will increase to \$195/hour. Motion to approve the rate increase made by Scott Boedigheimer, seconded by Mike Berthiaume. All in favor, motion carries.

Committee Reports: Motion to approve all committee reports made by Mike Berthiaume, seconded by Scott Boedigheimer. All in favor, motion carries.

Adjournment: Motion to adjourn at 7:23 pm made by Mike Berthiaume, seconded by Scott Boedigheimer. All in favor, motion carries.

Next City Council Meeting

March 8, 2023

5:30 pm

Ron Stigers, Mayor

Jill Wartner, City Clerk/Treasurer

ATTEST