

City of Scanlon
City Council Minutes
March 8, 2023
5:30 pm

Pursuant to call, and with due notice Mayor Ron Stigers called to order this meeting of the Scanlon City Council at 5:30 p.m. in the Scanlon Community Center on Wednesday, March 8, 2023.

Roll Call: Mayor–Ron Stigers, Scott Boedigheimer, Annette Bryant, Cody Grashorn, and City Clerk/Treasurer–Jill Wartner.

Absent: Mike Berthiaume, Dave Line–Public Works

City Engineer: Jeff Goetzman

City Attorney: Dennis Korman

Citizen Present: Marshall Johnson, MaryAnn Johnson, Adam Reed, Nathan Bents, Jeremiah Bents, Jason Gaffaney, Connor Hecht, and Lori Stigers.

Motion to approve the March Agenda made by Scott Boedigheimer, seconded by Cody Grashorn. All in favor, motion carries.

Pledge of Allegiance

Consent Agenda: Motion to approve the February 8, 2023 City Council minutes, September 23, 2021 Planning Commission minutes, and February 8, 2023 Planning Commission minutes, made by Scott Boedigheimer, seconded by Annette Bryant. All in favor, motion carries.

Charitable Gambling:

Reach – Lost Tavern, received report for January report, \$1,323.11 check received.

Wood City Riders – Rendezvous, received report for January, \$291.13 check received.

Eagles Aeries 1163 – Trapper Pete, received report for January, no check received.

Irving Community Club – River Inn, received report for January, \$28.65 check received.

Total deposit for the month of February was \$1,642.89.

Communications

Cloquet Police Department – City Council has a copy of the February police report, Commander Adam Reed reported Scanlon had 42 calls.

Building Inspector – Cloquet issued zero building permits in February.

City Attorney – No updates.

City Engineer – WLSSD report submitted on 2/15/23. Motion for TKDA to submit the Grant Navigator Application on the City’s behalf made Annette Bryant, seconded by Scott Boedigheimer. All in favor, motion carries.

Public Works – Warming House closed for the season. There was a water break between Kwik Trip and ABRA. Some building issues came up from the Day-Care’s FD inspection, will be discussed when Dave is back from conference. Snow blower needs a new U-joint.

Citizen Comments: Marshall requested the belly plow be put on the dump truck to scrap the roads. Cody mentioned that we are using the belly plow but that there is a layer of thick ice underneath making it hard to completely scape away. The issues with the ruts on the roads will be mentioned to Dave.

Committee Reports:

City Property/Building Community Center Committee – There is a request to reduce/waive the rent cost of the gym for a course that offers testing for potential therapy dogs. Discussion was had to offer the rental for a flat \$25 fee and on the condition the renter does the cleaning after the class. Motion to approve the reduced rent on a one time basis made by Annette Bryant, seconded by Ron Stigers. All in favor, motion carries.

City Clerk Office – Motion to approve the copier/lease renewal from Integrated Office Solutions in the amount of \$72.10 for 63 months made by Annette Bryant, seconded by Cody Grashorn. All in favor, motion carries

Cloquet Fire Department – Marshall reported, CAFD has been staffing Station 2 during the day when they have a full staff of 9. Since October they have staffed it 34 days, during those days they were called back to the station 41 times. Working with state leaders to change how they are funded so they can be eligible for more grants. Contract with Reinforcement Consulting LLC adopted to deal with staff mental health. Walmart donated \$200 to purchase Carbon monoxide detectors for the home safety program. Board retreat will be on 4/10/2023.

Park Department – Annette Bryant would like to join the park board. Tabled until April meeting as we do not have a quorum.

Personnel Committee – Applicants and interviews were discussed with the City Council and the chosen applicant was Matthew Paquette, City Clerk will reach out and offer the job at \$21/hour which can be revisited for an increase after six months. Motion to approve offering the Public Works position to Matt made by Scott Boedigheimer, seconded by Cody Grashorn. All in favor, motion carries. HSA discussion tabled until April.

Planning Commission – There will be a meeting on 5/10/23 at 4:30PM in the gym.

Water and Sewer Department:

Motion to approve the shut off report, water adjustment report and water loss report made by Scott Boedigheimer, seconded by Annette Bryant. All in favor, motion carries.

There were no water adjustments for February.

Pending Items:

1. City Clerk has sent previous homeowner at 616 22nd Street the 4th billing for the Sewer Lateral issue, City Clerk will draft letter to new homeowner proposing for the city to make the required repairs and assess their property taxes for the work completed.
2. Drafting of Personnel Policy, working session will be held on 4/12/23 @ 4:30PM.
3. Update ordinance to remove ATV licensing requirement (in process)

Sales Tax – Sales tax report was updated. Current balance is \$182,654.54.

Cable Commission – Nothing new to report.

WLSSD – Updated Reports are in the council packets. 2022 Wastewater Year-End Adjustment notice reviewed, monthly credit of \$1,335 will be received.

New Business:

22nd Street meeting update – Streets Commission, Water/Sewer Commission and Engineer will hold a meeting on 4/11/2023 at 1:00PM to discuss what would be ideal as far as division for what city will take over maintenance and billing for which properties

Frontage Road/Old Highway 61 – County would like to turn this over to us for Scanlon to maintain. Motion to approve for Scanlon to start maintaining the above mentioned road made by Scott Boedigheimer, seconded by Annette Bryant. All in favor, motion carries.

Motion to approve a \$100 donation to the Cloquet All Night Grad Party made by Scott Boedigheimer, seconded by Cody Grashorn. All in favor, motion carries.

Motion to approve assessment deferral application for 2021 Sewer Re-line project for resident Ernest Samuel Goldberg at 2508 Sahlman Avenue made by Scott Boedigheimer, seconded by Mike Berthiaume. All in favor, motion carries.

Committee Reports: Motion to approve all committee reports made by Annette Bryant, seconded by Scott Boedigheimer. All in favor, motion carries.

Adjournment: Motion to adjourn at 6:54 pm made by Scott Boedigheimer, seconded by Ron Stigers. All in favor, motion carries.

Next City Council Meeting
April 12, 2023
5:30 pm

Ron Stigers, Mayor

Jill Wartner, City Clerk/Treasurer

ATTEST