

City of Scanlon
City Council Minutes
May 10, 2023
5:30 pm

Pursuant to call, and with due notice Mayor Ron Stigers called to order this meeting of the Scanlon City Council at 5:30 p.m. in the Scanlon Community Center on Wednesday May 10, 2023.

Roll Call: Mayor–Ron Stigers, Scott Boedigheimer, Annette Bryant, Cody Grashorn, Mike Berthiaume and Clerk Assistant – Lori Stigers, Matt P, Public Works.

City Engineer: Jeff Goetzman

City Attorney: Dennis Korman

Citizen Present: Marshall Johnson, MaryAnn Johnson, Thalia Foss, Tom Popelka, and Michael Foley

Agenda: Approval of agenda as presented motion made by Ron Stigers, seconded Mike Berthiaume, all in favor motion carries.

Pledge of Allegiance

Consent Agenda: Motion to approve the April 12, 2023 City Council minutes, approval of the March Finance report, checks paid 54024-54090 total disbursements of \$143,682.31. Approval of the April Finance report, checks paid 54087-54120 total disbursement of \$45,580.10. Approval to file and receive March and April 2023 finance report. Motion made to approve consent agenda by Scott Boedigheimer, seconded by Mike Berthiaume, all in favor motion carries.

Charitable Gambling:

Reach – Lost Tavern, received report for March report, \$155.62 check received.

Wood City Riders – Rendezvous, received report for March, \$1,057.81 check received.

Eagles Aeries 1163 – Trapper Pete, received report for March no check received.

Irving Community Club – River Inn, received report for March no check received.

Total deposit for the month of March was \$1,213.43.

Communications

Cloquet Police Department – City Council has a copy of the April police report, Commander Adam Reed reported Scanlon had 39 calls.

Building Inspector – Cloquet issued one building permit in April, for a commercial remodel.

City Attorney – Nothing to report

City Engineer – Jeff applied for a grant with WLSSD, City of Scanlon has to pay a 25% match. The amount requested from WLSSD was \$6,327.00 plus our 25% match \$2,109.00 total amount of grant is \$8,436.00.

Motion to accept WLSSD grant application made by Scott Boedigheimer, seconded Mike Berthiaume, all in favor motion carries.

Motion to approve the Grant Resolution made by Annette Bryant, seconded by Mike Berthiaume all in favor motion carries

Public Works – City council had a copy of Dave’s report.

Motion to approve Kiminski for street sweeping at \$160.00 per hour made by =====.

Motion to approve On Site for Portable Toilets, one handicap at Sather Park \$125.00 per month, one standard at the Community Center \$70.00 per month, made Scott Boedigheimer, seconded by Cody Grashorn, all in favor motion carries.

Motion to approve Twin Ports Testing for boring testing in the amount of \$4,110.00 made by Scott Boedigheimer, second by Mike Berthiaume, all in favor motion carries.

Cloquet will be contracting with someone to go around and pick up brush/branches from this past harsh winter. The council agreed to open up the property on Tall Pine Thursday and Friday the second and third week in June from 8:00 am to 3:00 pm. The council also stressed that no leaves, bags or any other garbage cannot be left on the city property, if this happens the site will be closed down immediately and residents will no longer be able to bring their brush/branches. Motion to open the property on Tall Pine was made by Scott Boedigheimer, seconded Cody Grashorn, further discussion since Public Works are on their 10-hour days and are closed on Friday it was changed to Wednesday June 14th and Thursday June 15th from 8:00 am to 3:00 pm and Wednesday June 21st and Thursday June 22nd from 8:00 am to 3:00 pm, motion made with updated days Scott Boedigheimer, seconded by Annette Bryant, all in favor motion carries.

Citizen Comments: Tom Popelka addressed the council to put a sign in his yard to advertise his business appliance repair. City Council said he has to follow our sign ordinance. Ron Stigers also asked him to check with Carlton County since Washington Ave is a county road.

Mary Ann Johnson called Carlton County to get pot holes fixed on 27th Street and Sahlman Ave which are County roads. Mary Ann then asked who she could call at the city to get the other roads fixed.

Committee Reports:

City Property/Building Community Center Committee – The council discussed increase our community center rent from \$25.00 an hour to \$30.00 an hour. All day rent from \$200.00 to \$250.00. Motion was made to increase our community center rent effective immediately to any new applications, by Scott Boedigheimer, seconded by Cody Grashorn, all in favor motions carries.

Meeting went into recess to move to Fire Department training room due to a scheduling conflict in the gym.

City Clerk Office – We received a letter from Cloquet Area Fire Department that they will be vacate City of Scanlon effect the end of July. Motion to accept their request to vacate the building and approve resolution 2023-5 made by Scott Boedigheimer, second by Cody Grashorn all in favor motion carries.

Cloquet Fire Department – Marshall reported, the board approved closing Station 3 and we approved their request by resolution 2023-5. CAFD has an offer to get a brush truck from another fire department in the area, the board will act on the bid next week. The new fire truck that was ordered a year and half ago has now arrived. They got credit of \$10,000.00 for an old ambulance that hasn't been used in 3 years. CAFD clo9sed accredit card at Wells Fargo and opened up a new one at Frandsen Bank and Trust. The Board meeting for next week will be held at Perch Lake town hall. We are busy working on moving equipment and stuff from Station 3. Refrigeration, cabinets and some shelving, does the city want any of this?

Park Department – Mike is going to set up a meeting in May.

Personnel Committee – Still working on personnel policy, Scott wants to add to 6.1 Working maintenance Supervisor. Motion to add working maintenance supervision to the personnel policy made by Annette Bryant, seconded by Cody Grashorn, all in favor motion carries. Dave asked if they could use accrued sick time to offset their holiday pay during their 10-hour shifts, they cannot use sick time but they can use comp time or vacation time.

Planning Commission – There will be a meeting on 5/10/23 at 4:30PM in the gym.

Water and Sewer Department:

Motion to approve the shut off report, water adjustment report and water loss report made by Scott Boedigheimer, seconded by Mike Berthiaume, all in favor motion carries.

We have an issue on a new business that moved in down on Tall Pine and November 2021, we were not notified that they had tapped into the water and sewer. Jill will work with them to get tap fees and past due water/sewer. Council will waive the late charges but they are liable for the water/sewer used.

Lori asked to have her sewer adjusted, when we had the snow removed from our roof, the snow knocked the outside faucet and it had been running. Motion to adjust sewer portion on Stigers water bill was made by Annette Bryant, second by Scott Boedigheimer, Ron abstained all other council approved motion carries.

Pending Items:

1. City Clerk has sent previous homeowner at 616 22nd Street the 5th billing for the Sewer Lateral issue, City Clerk will draft letter to new homeowner proposing for the city to make the required repairs and assess their property taxes for the work completed.
2. Changes to the Personnel Policy, that was approved on 4/20/23 will be scheduled once changes are changed.
3. Update ordinance to remove ATV licensing requirement – Ron met with City of Cloquet and got a copy of their changes. Jill will make those changes and have ready for June City Council meeting.

Sales Tax – Sales tax report was updated. Current balance is 203,337.82.

Cable Commission – Nothing new to report.

WLSSD – Updated Reports are in the council packets.

New Business:

Ron wanted to remind everyone on the open meeting law. No more than 2 council members can discuss city business, they cannot call another council member on the same subject this is a violation of the open meeting law and can be subject to a fine up to \$300.00 and the city cannot pay this fine for the councilor. In addition, the city can also be fined up to \$13,000.00.

Committee Reports: Motion to approve all committee reports made by Annette Bryant, seconded by Cody Grashorn, all in favor motion carries.

Adjournment: Motion to adjourn at 7:00 pm made by Annette Bryant, seconded by Scott Boedigheimer, all in favor motion carries.

Next City Council Meeting

June 14, 2023

5:30 pm

Ron Stigers, Mayor

Lori Stigers, Clerk Assistant

ATTEST