

**City of Scanlon**  
**City Council Minutes**  
**August 9, 2023**  
**5:30 pm**

Pursuant to call, and with due notice Mayor Ron Stigers called to order this meeting of the Scanlon City Council at 5:30 p.m. in the Scanlon Community Center on Wednesday August 9, 2023.

**Roll Call:** Mayor–Ron Stigers, Scott Boedigheimer, Annette Bryant, Cody Grashorn, Mike Berthiaume and Clerk Assistant – Lori Stigers, Dave Line, Public Works.

**City Engineer:** Larry P

**Citizen Present:** Marshall Johnson, MaryAnn Johnson, Thalia Foss, Larry Poppler, Jeff Geatzman

**Agenda:** Approval of agenda as presented no additions or changes, motion made by Ron Stigers, seconded Mike Berthiaume, all in favor motion carries.

**Pledge of Allegiance**

**Consent Agenda:** July minutes are tabled until September. Approval of the checks paid in June in the amount of \$82,426.13. The June Finance Statement was not done. Approval of the July checks paid in the amount of \$68,408.96 and Julys Finance Statement. Motion to approve June and July checks paid and July Finance statement made by Scott Boedigheimer, second by Mike Berthiaume. All in favor, motion carries.

**Charitable Gambling:**

**Reach** – Lost Tavern, received report for June report, \$194.03 check received.

**Wood City Riders** – Rendezvous, received report for June, \$99.261check received.

**Eagles Aeries 1163** – Trapper Pete, received report for June, \$79.83 check received.

**Irving Community Club** – River Inn, received report for June no check received.

**Total deposit for the month of June was \$373.12.**

**Communications**

**Cloquet Police Department** – City Council has a copy of the July police report, Commander Adam Reed reported Scanlon had 55 calls.

**Building Inspector** – Cloquet issued 5 building permit in July, 1 for an addition, 1 for repairs, 2 for a roof, and 1 for a fence.

**City Attorney** – Nothing to report.

**City Engineer** Motion to approve Resolution 2023-8 for TKDA Authorization Professional Services for Dewey Ave by Annette Bryant, second Mike Berthiaume. All in favor motion carries.

Smoke testing will begin Wednesday August 16, 2023.

22<sup>nd</sup> Street construction plans are being worked on our estimated cost is #235,000.00.

**Public Works** – Dave asked if Matt could attend a water training class in Moose Lake on September 14, 2023. Matt cannot get credit for this but it will be good information. Dave will be on vacation that week but Matt is only in Moose Lake if he is needed. Dave presented bids for road repairs one from Kiminski and the other from Arrow Asphalt, both bids were just a few dollar apart. Motion to accept Kiminski bid in the amount \$46,995.00 by Scott Boedigheimer, second Cody Grashorn. All in favor, motion carries.

**Citizen Comments:** Mary Ann asked the council to speak louder, she suggested that we send out a check to the Cloquet All Grad party since is was already approved back in April and never sent. Mary Ann said that the council needs to look at the P&L to approve the finance statement and this has not been in the council packets all year. The checking account was showing a negative balance for 2 months and no one questioned it. The day

care storage of their supplies should not be stored in the locked bathroom because we are a Red Cross and it needs to be assessable.

### **Committee Reports:**

**City Property/Building Community Center Committee** – Working a square footage for each room to determine how much we need to charge for rent.

**City Clerk Office** – Reminder that we will have our second budget meeting on August 23<sup>rd</sup> at 5:30. DOXO Direct, wants us to complete the application for water payment going directly to our account. Lori is not familiar with this company and checked with a few other local cities and we will not be completing the application and giving them access to our bank account.

**Cloquet Fire Department** – Lori has the 2024 preliminary budget in the council packet for Council review. Marshall reported, a new billing program that will allow CAFD to better track billing and revenue. For the next 3 years the state will fully reimburse us for health insurance for PTSD retirees. We are only getting reimbursed 10% now. CAFD approved ordering a new rescue fire truck to replace two truck of \$744,000.00 and delivery date is 2025. Approval to purchase replacement fitness equipment for \$20,000.00 this was budgeted in 2023. CAFD preliminary 2024 budget – Fire levy up 2.99% and Ambulance levy up 2.83%. Adjustments to paid on call starting wage \$2.00, agreed to give those with experience credit with a move up to step 4 depending on experience. Chief is giving credit for team experience, last house fire 3 paid on call personal drove one of the responding fire trucks.

**Park Department** – Mike reported that the park board met a few weeks ago and are working with the Cloquet Area Inclusion Garden Group. People are also willing to donate flowers as they are cleaning out their gardens. They would like to put in some trees and will be working with the person from Carlton County Soil to see what trees would be best to plant. Motion to put in a garden as long as it is maintained made by Scott Boedigheimer, second Annette Bryant. All in favor, motion carries.

**Personnel Committee** – There will be a closed meeting after the City Council meeting to discuss a personnel issue.

**Planning Commission** – Public Hearing is scheduled for September 13, 2023 at 4:30 to accept the new Zoning Ordinance.

Planning Commission members is the City Council and 3 citizens Marshall Johnson, Hilary Hedin and Wendy Kidd.

Board of appeals members needs to be updated, one member has to be a City Council member.

### **Water and Sewer Department:**

Ground Break Builders has not paid their outstanding water bill. Have Dennis compose a letter to the owner but have the council review the letter before being sent out register mail

Motion to approve the shut off report and water adjustment report by Scott Boedigheimer, seconded by Mike Berthiaume, all in favor motion carries.

### **Update 22<sup>nd</sup> Street Project 2024**

- September 7, 2023 6:00 pm Scanlon Community Center (gym) Informal Public meeting
- October 11, 2023 4:30 Public Hearing
- Upcoming Public Hearing for assessments will be in December or January.

### **Pending Items:**

1. Day care has requested to move out by November 30, 2023.
2. Sewer Lateral Resident Issue letters were not sent certified.
3. New home owner will fix the sewer lateral on his own.

4. Approval of Ordinance 230 I&I Sump Pump with the approved changes, motion made by Scott Boedigheimer, second Mike Berthiaume. All in favor motion carries.

**Old Business:**

**National Night Out** – Was a big success, we would like to do it again next year but will put a committee together to organize it. Ron will draft a letter to send out to the people that donated thing to make our first National Night Out a success.

**Sales Tax** – Sales tax report was updated. Current balance is \$221,121.94.

**Cable Commission** – Nothing new to report.

**WLSSD** – 2024 Budget is in your packet.

**New Business:**

1. Marijuana – Ron has been talking with Cloquet and we will imput an ordianace once they do so we are all on the same page.
2. Pop Machine – Ron chatted with Jessie and Jeromy about keeping the pop machine here. The money that is collected is used for the Fire Department retirement dinner.
3. We will be sending out RFP for Engineer services.

**Committee Reports:** Motion to approve all committee reports made by Annette Bryant, seconded by Mike Berthiaume. All in favor motion carries.

**Adjournment:** Motion to adjourn at 7:04 pm made by Mike Berthiaume, seconded by Scott Boedigheimer. All in favor motion carries.

**Public Hearing**  
**September 13, 2023**  
**4:30 pm**  
**Next City Council Meeting**  
**September 13, 2023**  
**5:30 pm**

\_\_\_\_\_  
Ron Stigers, Mayor

\_\_\_\_\_  
Lori Stigers, Clerk Assistant

ATTEST