

City of Scanlon
City Council Minutes
September 13, 2023
5:30 pm

Pursuant to call, and with due notice Mayor Ron Stigers called to order this meeting of the Scanlon City Council at 5:30 p.m. in the Scanlon City Council Chambers on Wednesday, September 13, 2023.

Roll Call: Mayor Ron Stigers Annette Bryant, Mike Berthiaume, Cody Grashorn, Scott Boedigheimer, Lori Stigers Clerk Assistant, Matt P Public Works.

City Attorney: Dennis Korman

Pledge of Allegiance

Citizen Present: Mary Ann Johnson, Marshall Johnson, Andrew Barnebey, Janice Cook, Thalia Foss

Agenda Additions: Ron asked to add to the agenda Public Safety Aid that the city will receive end of December 2023. Motion to add Public Safety Aid to agenda made by Scott Boedigheimer, seconded by Mike Berthiaume. All in favor, motion carries.

Consent Agenda: Motion to approve the August 9, 2023, city council meeting, August 23, 2023 budget meeting, August 29, 2023 budget meeting and July 12, 2023 minutes to be tabled until Jill returns. Motion to pay checks paid in the amount of \$110,162.92 and to file and receive August 2023 finance report made by Scott Boedigheimer, seconded by Cody Grashorn. All in favor, motion carries.

Charitable Gambling:

Reach – Lost Tavern received July report, \$93.00 check received.

Wood City Riders – Rendezvous received July report, \$405.61 check received.

Eagles Aeries 1163 – Trapper Pete received July report, no check received.

Irving Community Club – River Inn received July report, no check received.

Total deposit for the month of August 2023 was \$498.61.

Communications

Cloquet Police Department – City Council has a copy of the August 2023 Police report in their packet. Cloquet reported 66 calls in August.

Building Inspector – City of Cloquet issued 2 building permits in August 2023, one for repairs and one for a new roof.

City Attorney – City Council is the only client that Dennis had retained. He has to keep up his liability insurance and the annual cost is \$2,700.00. The council lowered his budget for 2023 and so we have asked Dennis not to attend every meeting, so he asked if we wanted to replace him? He said he would help find another attorney. The Council increased his annual budget for 2024 to \$5,000 from \$3,000, after some discussion. Dennis and the Council agreed instead of Dennis billing us each month for his services the Council will pay him a monthly salary of \$416.00. This will cover his insurance and any other business that Dennis will be asked to do for the city. Motion to approve to pay Dennis a monthly salary in the amount of \$416.00, to cover his insurance and any other city business effective January 1, 2024, made by Annette Bryant, second by Scott Boedigheimer. All in favor, motion carries.

City Engineer - Andrew went over the feasibility report for 22nd street, he reviewed our assessment policy, and it was easier to go with per lot. Public hearing is scheduled at our next city council meeting October 11, 2023, at 4:30. Motion to approve Resolution 2023-10 to accept the feasibility report was made by Sott Boedigheimer seconded by Annette Bryant. All in favor, motion carries.

Andrew also had the smoke test results and there are a few areas that had an issue but overall, it went very well. Andrew is working on the design for Dewey Ave.

Public Works: Matt and Lori addressed the Council about “No Mow May”. The Council decided that the city property needs to be maintained so if it needs to be mowed in May the city will mow it. Matt also asked about the old picnic tables, Council would like Matt and Dave reach out to other cities and then reach out to residents. Scott asked about putting the equipment in the garage, Matt explained that the backhoe they would have to lower the boom. The other equipment will be brought in before winter.

Matt and Ron measured both warming houses for rental per square footage.

Scott asked if they had gotten a quote on the additional street repairs, Matt said they have not. The Council asked if Kiminski is done with the overlays and Matt said they are not done yet.

Mayors Update: Ron updated the Council about a letter he received from Coalition of Greater MN Cities, after a discussion the Council agreed not to join. Motion to decline to join Coalition of Greater MN Cities made by Scott Boedigheimer, seconded by Cody Grashorn. All in favor, motion carries.

Ron asked the Council when we should hold our Truth and Taxation meeting, it was discussed and we will hold our Truth and Taxation meeting on December 13, 2023 at 7:00.

Citizen Comments: Janice, addressed the Council about her high June water bill. Dave and Lori tried to do a data log but it had already been done. Jill is out and she will check into it when she returns. Janice asked about getting some of the sewer reduced because they did water their lawn, we do not reduce sewer usage for watering lawn or gardens.

Mary Ann asked if we could do something about the goose poop in the parks. Annette said we don’t have the funds to take care of this.

Committee Reports:

City Property/Building Community Center Committee – Day Care has moved most of their stuff out, they will have it all out by November 30, 2023 when their 90 days is up.

City Clerk Office – Jill is still out on leave and Lori cannot work on Thursday September 14th so the City Clerk’s office will be closed.

Motion to approve Resolution 2023-9, the proposed 2024 budget with a 3% salary made by Annette Bryant, seconded by Mike Berthiaume. Ron abstains from voting. All others were in favor, motion carries.

Lori presented to the Council, the W2 audit that was done for the years 2020-22. There were some issues in reporting, the cities owes \$338.78. No motion or approval needed.

Cloquet Fire Department: Marshall reported:

- Jesse is now on the Minnesota State Fire Chiefs Legislative Committee.
- Paid on Call residency requirements response time removed. Can use college students.
- Hired Constin Group represented by Jeff Anderson to work on our Legislative issues.
- Approved purchase of new ambulance for 2025 in the amount of \$323,302. In future purchases, we won’t have to replace the stretcher

Park Department –Mike reported they are planning a meeting in October.

Personnel Committee – Scott reported “All is quiet”.

Planning Commission – Public Hearing was held on September 13, 2023, at 4:30 to discuss changes to our Zoning Ordinance 231, no issues or concerns were brought up. Motion to approve the updates to our Zoning Ordinance 231 made by Cody Grashorn, seconded by Annette Bryant. All in favor, motion carries.

Water and Sewer Department:

Motion to approve the water shut and adjustment reports made by Scott Boedigheimer, seconded by Mike Berthiaume. All in favor, motion carries.

22nd Street Updates: Informational meeting was hosted by Carlton County Transportation Department and held at Scanlon Community Center on September 11, 2023. JinYeene Neumann, Rick Norrgard from Carlton County, Caleb Peterson from Cloquet, Andrew Barnebey, Scanlon City Engineer, and the Scanlon City Council, presented to the residents the process for the 22nd street project. It was then broken out into groups to ask questions and residents’ concerns.

Old Business:

Pending Tasks:

1. Sewer Lateral Resident issue is still pending with no response from previous owner.
2. City Council agreed to send the current homeowner a letter to give him until September 1, 2024 to have the sewer lateral repair fixed and re-filmed to make sure it is in compliance. This letter will be sent out as registered mail with return receipt, so we know he received the letter.
3. Marijuana law changes, we are still waiting for Cloquet, and they are still waiting on the State Legislator to finalize the law. Annette suggested that we go ahead and do our own and not wait for Cloquet. Ron said Cloquet Police serves Scanlon and Cloquet and we need to be on the same page.
4. Engineer RFP have been sent out and the deadline is September 28, 2023 at 4:00 pm. Lori sent out 17 RFP requests.

Sales Tax – Sales tax report was updated. Current balance is \$230,476.35.

Cable Commission – Nothing new to report.

WLSSD – August Rainfall is the Council packets.

New Business:

We will be receiving \$43,584 from Public Safety Aid we will receive these fund end of December 2023. We are very limited on what we can use these funds on. The Council would like to replace our emergency siren. Ron asked Scott if he could get some information and possible prices and present at our next meeting.

Committee Reports: Motion to approve all committee reports made by Annette Bryant, seconded Mike Berthiaume. All in favor, motion carries.

Adjournment: Motion to adjourn at 6:41pm made by Scott Boedigheimer, second by Mike Berthiaume. All in favor, motion carries.

Next City Council Meeting
October 11, 2023
5:30 pm

Ron Stigers, Mayor

Lori Stigers Clerk Assistant

ATTEST