

City of Scanlon
City Council Minutes
May 8, 2024
5:30 pm

Pursuant to call, and with due notice Mayor, Ron Stigers called to order this meeting of the Scanlon City Council at 5:30 p.m. in the Scanlon City Council Chambers on Wednesday, May 8, 2024.

Roll Call: Mayor Ron Stigers, Scott Boedigheimer, Mike Berthiaume, Cody Grashorn, Annette Bryant, Jill Wartner – City Clerk, and Dave Line – Public Works.

City Attorney: Dennis Korman

Absent: None

Pledge of Allegiance

Citizen Present: Mary Ann Johnson, Marshall Johnson, Lori Stigers, Thalia Foss, Paula Oien, and Heather East.

Agenda Additions: Jill requested to remove “April 10, 2024 Engineer/CIP review Meeting Minutes” from the Consent Agenda. Motion to approve the agenda with the mentioned change is made by Scott Boedigheimer, second by Mike Berthiaume. All in favor, motion carries.

Consent Agenda: Finance report tabled until June. Motion to approve the April 10, 2024 City Council Minutes made by Scott Boedigheimer, second by Mike Berthiaume. All in favor, motion carries.

Charitable Gambling:

Reach – Lost Tavern, received March report, \$146.42 check received.

Wood City Riders – Rendezvous, received March report, no check received.

Eagles Aeries 1163 – Trapper Pete, received March report, \$189.47 check received.

Irving Community Club – River Inn, received March report, \$70.36 check received.

Total deposit for the month of April was \$406.25.

Communications

Cloquet Police Department – City Council has a copy of the April 2024 Police report in their packet. Cloquet reported 36 calls in April.

Gymnastics – Paula from MaryLee gymnastics requested that the summer rent stay the same as 2023 and not rise like initially decided. After some discussion the council agreed that \$100/month is a fair amount to charge, Jill will re-do the lease and it will be presented at the next City Council meeting for approval.

Building Inspector – City of Cloquet issued 2 building permit in April, one for remodel and one for windows.

City Engineer – Jeff Goetzman was absent but provided a monthly update.

- LRIP Grant was not successful, recommend more discussion on project elements to bolster application, watch for next application cycle and will reapply.
- Mayor Stigers received an e-mail to submit projects for funding consideration to Senator Smith and Klobuchars. A request for funding was submitted on the City’s behalf on April 26.
- WLSSD recently scored Scanlon, Scanlon received a very good score.
- MN Dept. of Health has provided grant funding to the City for MSA to help complete the water service line inventory project. MSA is working with Scanlon in several different ways to help assist in the completion of this project.
- Budgetary costs provided to Dave Line for potential CIPP lining projects. Council would need to determine funding levels and decide if to move forward with feasibility report and preliminary hearing.
- MSA assisting city in closing out the WLSSD Smoke Testing Grant.

City Attorney – Dennis advised he has been researching if we can use park funds for repairs on the Community Center. In his research he found out you cannot transfer park funds for building maintenance.

Public Works – Dave Presented

- Hockey boards are down, fields are ready for summer.
- Working with Scott on siren project.
- Working with Water Conservation Services to check water mains and curb stops for leakage, no date set yet.
- De-winterizing the plow trucks and getting them ready for summer.
- Have not yet done fluid changes on equipment.

Received two estimates for work on Tall Pine Lane, one was from D&B Trucking for \$5,700, the other from Kiminski Paving for \$12,000. Motion to approve estimate from D&B Trucking to supply and layout 200 yards of class 5 as well as compact with a roller on Tall Pine Lane in the amount of \$5,700 made by Scott Boedigheimer, second by Cody Grashorn. All in favor, motion carries.

At the Sather Park warming house there is a sewer lateral blockage, Midway sewer was jetting and televising and discovered rocks in the pipe. Received two estimates to repair the sewer line at Sather Park, one was from D&B Trucking for \$2,120, the other from K&H Excavating for \$7,000. Motion to approve estimate from D&B Trucking to repair sewer lateral, backfill with onsite material and replace pvc pipe and fittings in the amount of \$2,120 made by Scott Boedigheimer, second by Cody Grashorn. All in favor, motion carries.

Street sweeping quote received from Kiminski Paving for \$165/hour, Ron asked if we got a quote from “Snowman” Dave said he was not able to get ahold of them, but that Kiminski could probably skip some streets this year to make the total come in less. Motion to approve the street sweeping estimate from Kiminski Paving in the amount of \$165/hour made by Scott Boedigheimer, second by Cody Grashorn. All in favor, motion carries.

Portapotty quote received from Onsite Companies for \$205/month for services at both Sather Park and Dewey Ave. Park. Motion to approve the estimate from Onsite companies for \$205/month made by Mike Berthiaume, second by Annette Bryant. All in favor, motion carries.

Mayors/Council Update: Mike has volunteered to be in charge of National Night Out, which will be on August 6, 2024. Ron will work with him on the planning.

Citizen Comments: MaryAnn asked why account #77 on the water shut off report still is accumulating charges even though the water is disconnected, Jill advised those charges are the late fees. MaryAnn would like Jill to start putting the P&L in the packet monthly. MaryAnn mentioned there is a business in town violating a city ordinance by having several shipping containers on their property. Jill has since sent a letter to the owner of that business. MaryAnn asked why on the agenda under “Daycare” it shows no new updates when they are in fact moving stuff in, Jill mentioned that was a mistake.

Committee Reports:

City Property/Building Community Center Committee – Motion to approve transferring money from the general fund to the Building Repair fund to finish moving the clerk’s office made by Scott Boedigheimer, second by Mike Berthiaume. All in favor, motion carries.

Daycare Update – Daycare has begun moving items in, kids scheduled to start in June.

City Clerk Office – Motion to approve Mutual aid agreement between Scanlon and Wrenshall made by Annette Bryant, second by Mike Berthiaume. All in favor, motion carries.

Motion to approve Resolution 2024-7, Liability Coverage-Waiver Form made by Annette Bryant, second by Mike Berthiaume. All in favor, motion carries.

Cloquet Fire Department: Marshall reported

- New web site went live May 1.

- Board approved the hiring of Caitlin Wright as the community risk reduction officer.
- Board approved the purchase of a station alerting system from Zetron and Rogers Two Way Radio for station one for \$82,939.68. Equipment can be transferred if new station is built.
- Management and Board members on the Legislative Committee have been spending time in St. Paul and on the phones trying to secure funding for ambulance services and bonding for a new station.
- Received a fire suppression tool from Dalles Lodge. First person to arrive throws into the fire and it will reduce the fire until the firefighters arrive.
- Fond du Lac Health and Human Services received 216 smoke and carbon monoxide alarms which the Fire District can use on reservation properties.

Park Department – Hoping to have a meeting May 29th at 6 PM, they plan on discussing the siding quote for the Sather Park warming house that Scott recently provided.

Personnel Committee – Jill is working on updating the Personnel Policy to mirror the League of MN Cities template. Close to being complete, hoping to be done in the next month or two.

Planning Commission – Next meeting will be scheduled August 14th @ 4:30pm.

Water and Sewer Department:

Motion to approve the water shut and adjustment reports made by Annette Bryant, second by Mike Berthiaume. All in favor, motion carries.

Motion to approve the water loss report made by Scott Boedigheimer, second by Mike Berthiaume. All in favor, motion carries.

22nd Street Updates: Pre-construction meeting scheduled at Carlton County on May 9th at 1PM, Mike, Ron and Dave will attend.

Pending Tasks:

1. New homeowner was sent a letter stating they have until 9/1/2024 to complete repair work.
2. **Siren Replacement** – Dave and Scott working together to finalize work. Site is all staked out, waiting to determine how electrical work will be bid and complete.

Old Business:

1. **Sales Tax** – Sales tax report was updated. Current balance is \$286,261.90
2. **Cable Commission** – Nothing new to report.
3. **WLSSD** – Monthly reports in the Council packet.

New Business: Thank you card from Cloquet High School for donation made to the Cloquet All Night Grad Party.

Committee Reports: Motion to approve all committee reports made by Mike Berthiaume, second by Cody Grashorn. All in favor, motion carries.

Adjournment: Motion to adjourn made at 6:37pm made by Scott Boedigheimer, second by Cody Grashorn. All in favor, motion carries.

**Next City Council Meeting
June 12, 2024
5:30 pm**

Ron Stigers, Mayor

Jill Wartner, City Clerk/Treasurer

ATTEST