

City of Scanlon
City Council Minutes
March 13, 2024
5:30 pm

Pursuant to call, and with due notice Acting Mayor Scott Boedigheimer called to order this meeting of the Scanlon City Council at 5:30 p.m. in the Scanlon City Council Chambers on Wednesday, March 13, 2024.

Roll Call: Acting Mayor Scott Boedigheimer, Mike Berthiaume, Cody Grashorn, Jill Wartner – City Clerk, and Dave Line – Public Works.

City Attorney: Dennis Korman

Absent: Mayor Ron Stigers and Annette Bryant

Pledge of Allegiance

Citizen Present: Mary Ann Johnson, Marshall Johnson and Linda Anderson.

Agenda Additions: None

Consent Agenda: Motion to approve the February 14, 2024 City Council Minutes, January disbursements in the amount of \$148,731.07, February disbursements in the amount of \$50,772.57 and to file and receive both the January and February finance reports made by Mike Berthiaume, second by Cody Grashorn. All in favor, motion carries.

Charitable Gambling:

Reach – Lost Tavern, received January report, \$2.40 check received.

Wood City Riders – Rendezvous, received January report, no check received.

Eagles Aeries 1163 – Trapper Pete, received January report, no check received.

Irving Community Club – River Inn, received January report, no check received.

Total deposit for the month of February was \$2.40.

Communications

Cloquet Police Department – City Council has a copy of the February 2024 Police report in their packet. Cloquet reported 47 calls in February.

Building Inspector – City of Cloquet issued 1 building permit in February, 1 for plumbing.

City Engineer – Jeff Goetzman was not present but sent an e-mail. The e-mail discussed the following, Jeff suggests talking with Northland Securities to determine the best way to use our sales tax money. Options may include either spend on one job or leverage a larger amount of funding (bond) for a larger project and use the sales tax to make the payment.

Two quotes for cores on 28th street were received, Twin Ports Testing for \$2,440 and American Engineering Testing for \$4,626.50. Jeff accepted the quote from Twin Ports Testing and they are currently in the process of scheduling the work.

MSA is waiting for final approval from Department of Health of the grant/funding to assist with the water service line inventory.

Still waiting to hear on the outcome of our LRIP funding application for Tall Pine.

Working on closing out the WLSSD grant from 2023 which was used for smoke testing.

Jeff would like to review our sewer fund to see if any re-lining will be possible in 2024.

City Attorney – Dennis thanks the Council for the opportunity to represent the City of Scanlon, he really enjoys it.

Public Works – Dave Presented

- Dewey Ave. warming house getting epoxy to preserve the floor
- Wash basin has been installed by Dave and Matt in the Dewey Ave. warming house

- Pot hole patching has begun
- Our portion on new City Clerk's office is almost complete
- Minimal use of trucks this winter season
- International back to good operating condition

Dave requested they start working their 4 day weeks (10 hrs. per day) on 4/15, Motion to approve made by Mike Berthiaume, second by Cody Grasshorn. All in favor, motion carries.

Mayors/Council Update: No updates.

Citizen Comments: Marshall mentioned that Anderson Tree Service has signs around town, which is an ordinance violation. Dave will call the company and ask them to have removed.

Mary Ann asked why the total disbursement amount on Financial Statement's don't match the total amount on the disbursements register, Jill advised that sometimes things clear the bank in a different month than the checks written, Mary Ann mentioned that is not correct and not how the financial statement is supposed to be prepared. Jill will look into.

Committee Reports:

City Property/Building Community Center Committee – Scott would like the council and employees to look into enclosing the clerks desk when the clerk's relocate across the hall. Scott consulted with Adam Reed of the Cloquet Police Department who also suggested enclosing the desk and possibly framing in the plexi-glass. Jill will reach out to Stu to see what the increased costs would be. Another thought would be putting in a steel door frame in the clerk's office where it connects to the first room for added security.

Potential Renter/Daycare Update – Jill provided a utility comparison for years 2021, 2022 and 2023. 2021 utilities had a total cost of \$27,620.80, 2022 utilities had a total cost of \$44,751.72 and 2023 utilities had a total cost of \$27,326.69. The utility comparison shows that since the day-care has moved out the utilities have decreased significantly.

Building Committee – No updates.

City Clerk Office –

Jill presented information from the Gymnastics renter who is hoping to have her rent decreased over the summer month. She is asking for a decrease as she loses a lot of enrollment in the summer months and is considering going down to either one day/week or none at all. Council suggested she attend the April meeting to negotiate rent.

Cloquet Fire Department: Marshall reported

- CAFD has a new mission statement
- Passed motion to support ambulance emergency aid bill
- Andrew Mayer has asked to be re-hired after he quit a few months ago. The board agreed and we are back at full strength
- Adopted a new list of eligible fire fighter candidates to fill future openings.
- Accepted donation of 12 Safelite Bulletproof Armor Vests to improve the safety of our staff
- Construction union will support us at the state to seek funding for a new fire hall and asked for support for using a project labor agreement to build a new fire hall.

Park Department – Annette provided an e-mail to Jill to ask the council for approval to purchase plants through the Carlton SWCD that will come out of the beautification fund, it should cost less than \$100, the plants will be for the Community Center Garden. Motion to approve the purchase of \$100 of plants from Carlton SWCD made by Mike Berthiaume, second by Cody Grasshorn. All in favor, motion carries.

Personnel Committee – Jill is working on updating the Personnel Policy to mirror the League of MN Cities template.

Planning Commission – Next meeting scheduled for May 8th @ 4:30PM.

Water and Sewer Department:

Motion to approve the water shut and adjustment reports made by Mike Berthiaume, second by Cody Grashorn. All in favor, motion carries.

Motion to approve the water loss report made by Mike Berthiaume, second by Cody Grashorn. All in favor, motion carries.

Scott suggested we start looking into listening for water leaks from the main to the residents homes', Dave will look into and what the cost will be.

22nd Street Updates: No new updates.

Pending Tasks:

1. New homeowner was sent a letter stating they have until 9/1/2024 to complete repair work.
2. **Siren Replacement** – Scott has been in contact with DSC communications and the siren has been ordered. Scott suggested we keep the current siren operating as well.

Old Business:

1. **Sales Tax** – Sales tax report was updated. Current balance is \$278,543.83
2. **Cable Commission** – Nothing new to report.
3. **WLSSD**
 - a) February rainfall is the Council packets.

New Business:

Committee Reports: Motion to approve all committee reports made by Cody Grashorn, seconded by Mike Berthiaume. All in favor, motion carries.

Adjournment: Motion to adjourn made at 6:24pm made by Cody Grashorn, second by Mike Berthiaume. All in favor, motion carries.

Next City Council Meeting
April 10, 2024
5:30 pm

 Scott Boedigheimer, Acting Mayor

 Jill Wartner, City Clerk/Treasurer

ATTEST