

City of Scanlon
City Council Minutes
August 14, 2024
5:30 pm

Pursuant to call, and with due notice Mayor, Ron Stigers called to order this meeting of the Scanlon City Council at 5:31 p.m. in the Scanlon City Council Chambers on Wednesday, August 14, 2024.

Roll Call: Mayor Ron Stigers, Mike Berthiaume, Cody Grashorn, Scott Boedigheimer, Jill Wartner – City Clerk, and Dave Line – Public Works.

City Attorney: Dennis Korman

Absent: Annette Bryant

Pledge of Allegiance

Citizen Present: Mary Johnson, Marshall Johnson, Lori Stigers, Thalia Foss, Bruce Welman, Josh Kolodge, Brooke Ruben, Scott Nielsen, and Jacob Tiffany

Agenda Additions: Motion to approve the agenda as is made by Cody Grashorn, second by Scott Boedigheimer. All in favor, motion carries.

Consent Agenda: Motion to approve the July 10, 2024 City Council Minutes, July 10, 2024 Planning Commission Minutes, July 24, 2024 Budget Meeting Minutes, June 2024 disbursements in the amount of \$126,462.55, July disbursements in the amount of \$104,019.47 and to file and receive both the June and July finance reports made by Mike Berthiaume, seconded by Cody Grashorn. All in favor, motion carries.

Charitable Gambling:

Reach – Lost Tavern, received June report, \$21.64 check received.

Wood City Riders – Rendezvous, received June report, \$274.30 check received.

Eagles Aeries 1163 – Hank’s Sports Bar, received June report, \$297.49 check received.

Irving Community Club – River Inn, received June report, \$241.56 check received.

Total deposit for the month of July was \$834.99.

Communications

Cloquet Police Department – City Council has a copy of the July 2024 Police report in their packet. Adam Reed brought up the BB gun incident mentioned last month and stated the reason it was not in the report was that the “shooters” were found at the Cloquet McDonalds. It turned out not to be a BB gun but an Airsoft gun, they were given a stern warning.

Building Inspector – City of Cloquet issued 5 building permits in July, one for roof, one for siding, one for remodel, one for a garage and one for a fence.

City Engineer – Jeff Goetzman presented.

- Water Service Line Inventory, still a work in progress, Inventory now due August 30 due to MDH extension.
- Responded to WLSSD letter regarding June 2024 exceedance in permitted flow.
- Sanitary Sewer Televising on Tall Pine.
- 2023 WLSSD smoke testing grant closeout.
- CIPP Lining Project will be discussed at the August CIP meeting.

City Attorney – Dennis requested we put a sign on the door stating “open meeting” during meetings.

Public Works – Dave Presented

- Electric is now done for the new siren at Sather Park.
- New tractor, blower and sweeper picked up 8/7/24.

- New portion of fence along Lincoln getting installed 8/12/24.
- New water/sewer ROW portions almost complete on 22nd Street.
- Residents water line service leak fixed at 617 23rd Street and 2211 Doddridge by 3D Construction.
- Tall Pine televising complete by Great Lakes.
- Will be getting bids for 2024 street repairs shortly.
- Moving clerks' office put on hold till next year due to budget.
- International plow truck cutting edge will be put on soon.
- Still waiting on B/O filters.

Mayors/Council Update: Ron mentioned that the 22nd Street meetings are still Tuesdays at 1PM. They are about 1 or 2 days behind schedule but still plan to finish on time. They are also now working on Saturdays. They are also working on micro resurfacing at night on 14th Street and Washington Ave.

Citizen Comments:

- Josh, 811 27th Street, mentioned that he received a letter stating he was not in compliance with the Zoning Ordinance due to the amount of RV's in his yard. He wanted to advise everyone that all items are insurance and registered and that he tries to take care of the things he has the best he can. Ron advised since he has moved things he is now in compliance.
- Mary Johnson, 709 28th Street, asked when the pothole on 28th Street would be fixed, Dave and Scott advised they are waiting on estimates. Mary asked if they could at least pick up the loose tar. Mary also asked about the grass at 906 26th street, Jill will look to see what day the letter was sent and if longer then 10 days will have guys go mow it and charge the resident \$75/hour.
- Scott, 910 28th Street, has concerns about the latest newsletter and how realistic it is for residents to fix a water leak found in 10 days. The council advised they there is an urgency to it because we are losing so much water but that we will work with people on a case-by-case basis.
- Jacob and Betsy Tiffany from Cloquet recently purchased a vacant lot on 26th Street and would like to put a townhome there but if they divide up the lot it will not meet the minimum size of 7500 square feet per lot. They would like to request a variance, council advised they would need to fill out the variance form in the Zoning Ordinance and it will need to be addressed at the Planning Commission meeting which will be on 9/11/24 at 4:30 PM.

Committee Reports:

City Clerk Office –

- Resolution 2024-10 Fines and Fee Schedule was presented. Jill added daily rental fees for the gym, Sather Park Warming House and Dewey Ave. Warming House. Scott thinks we should raise the off-sale liquor license fees for businesses that are only doing off sale (the currently fee is \$100/year). Scott is thinking we should raise it to \$1,500. Lori mentioned Cloquet only charges \$200. Jill will see what other cities are charging and bring the information back to the council next month. Motion to approve Resolution 2024-10 Fines and Fee Schedule made by Scott Boedigheimer, second by Cody Grashorn. All in favor, motion carries.
- Jill presented CD interest rates from Northwoods Credit Union, Frandsen Bank and Members Cooperative Credit Union. We would be investing \$42,000 into a CD for a new truck. We recently purchased a new tractor which leaves \$24,469.32 from Northwoods. So in total for the \$42,000, \$24,000 will come from Northwoods and \$18,000 will come from the Truck account at Frandsen Bank. Motion to approve investing \$42,000 into a 5-month CD at a 4.93% interest rate at Frandsen Bank made by Scott Boedigheimer, second by Mike Berthiaume. All in favor, motion carries.
- Jill advised the check scanner her and Lori use had a free 6-month trial which is coming to an end and we need to decide if we want to keep it or not. It would cost \$60/month, council asked how we like it,

Jill advised they love it. Scott asked how often we would go to the bank if we didn't have it, Jill responded once/week. Jill mentioned that due to the increased savings they are getting since moving the general account to a Money Market that would help offset that \$60/fee. Motion to approve the continued use of the check scanned from Fransen Bank for \$60/month made by Mike Berthiaume, second by Cody Grashorn. All in favor, motion carries.

- Jill mentioned that the party that rented the community center gym on August 10 was responsible for some permanent marker drawings left in the women's bathroom found by the janitor. Jill mentioned that we always charge a \$200 damage deposit and questioned if we should keep some of it. Motion to approve to withhold \$50 of the \$200 security deposit from the renter on 08/10/2024 made by Cody Grashorn, second by Mike Berthiaume. All in favor, motion carries.
- Updated Zoning ordinance was reviewed, Marshall Johnson shared some feedback on changes that need to be made. Jill will make the changes and it will be presented at a Planning Commission meeting on 09/11/2024 at 4:30PM.
- The Property/Casualty and Work Comp. renewals were shared for informational purposes. The city saw a decrease of \$782 from the 23/24 renewal.

Cloquet Fire Department: Marshall reported

- Budget increase of \$375,134 or 6.11 percent increase. Fire levy decreased 3.74 percent and ambulance levy increased by 30%. Fire and ambulance levy for us increased 2.75%.
- Reserve shortage went back up to over \$750,000
- Hired two new firefighters with the understanding they have to get their paramedic certification within 3 years. Hired Kyra Heaton and Spener Nynas.
- Adopted annual audit report.
- Six-month financial report shows we are operating within budget.

Park Department – Jill mentioned Annette would like to use her personal money to buy back the flowers meant for the wildflower garden from the city. It has gotten too late in the year to plant them. Motion to approve the purchase of the Wildflowers from Annette Bryant to the city in the amount of \$70.12 made by Cody Grashorn, second by Mike Berthiaume. All in favor, motion carries. The purchase of the Miniature Whirl was previously approved for the playground at Sather Park. As Jill went to order this, it was brought to our attention that the shipping is \$1,081.99, Public Works employees volunteered to go pick it up which is located in Minneapolis. Motion to approve one public works employee to drive down to Minneapolis to pick up the Miniature Whirl made by Scott Boedigheimer, second by Mike Berthiaume. All in favor, motion carries.

Personnel Committee – Jill is still working on updating the Personnel policy to mirror the League of MN Cities policy. Goal is to be done by the end of the year.

Planning Commission – Meeting will be 9/11 at 4:30PM.

Water and Sewer Department:

Motion to approve the water shut off, adjustment reports and water loss report reports made by Scott Boedigheimer, second by Mike Berthiaume. All in favor, motion carries.

22nd Street Updates: Construction meetings are still happening Tuesdays at 1 at the Cloquet High School.

Pending Tasks:

1. **Siren Replacement** – Electrical is complete and siren is up and running. Clerk received several phone calls when it went off the first time. Clerk will send a letter in the water bills letting people know it will go off the first Wednesday of every month between 1 and 2PM.

2. **National Night Out** – National night out went well. Total cash donations received in the amount of \$960.00, total expenses were \$1,034.13.

Old Business:

1. **Sales Tax** – Sales tax report was updated. Current balance is \$309,394.97.
2. **Cable Commission** – Nothing new to report.
3. **WLSSD** – Monthly reports in the Council packet.

New Business:

- Northwoods Credit Union Annual Notice received, for review only.
- Arrowhead Regional Development Commission budget received, for review only.

Committee Reports: Motion to approve all committee reports made by Mike Berthiaume, second by Cody Grashorn. All in favor, motion carries.

Adjournment: Meeting adjourned at 6:58pm.

**Next City Council Meeting
September 11, 2024
5:30 pm**

Ron Stigers, Mayor

Jill Wartner, City Clerk/Treasurer

ATTEST