

**City of Scanlon**  
**City Council Minutes**  
**July 10, 2024**  
**5:30 pm**

Pursuant to call, and with due notice Mayor, Ron Stigers called to order this meeting of the Scanlon City Council at 5:30 p.m. in the Scanlon City Council Chambers on Wednesday, July 10, 2024.

**Roll Call:** Mayor Ron Stigers, Mike Berthiaume, Cody Grashorn, Annette Bryant, Jill Wartner – City Clerk, and Dave Line – Public Works.

**City Attorney:** Dennis Korman

**Absent:** Scott Boedigheimer

**Pledge of Allegiance**

**Citizen Present:** Mary Johnson, Marshall Johnson, Lori Stigers, Thalia Foss and Bruce Welman.

**Agenda Additions:** Motion to approve the agenda as is made by Cody Grashorn, second by Mike Berthiaume. All in favor, motion carries.

**Consent Agenda:** Motion to approve the June 12, 2024 City Council Minutes and March 13, 2024 Revised Minutes made by Annette Bryant, seconded by Cody Grashorn. All in favor, motion carries. June checks and June Finance report tabled until August City Council meeting.

**Charitable Gambling:**

**Reach** – Lost Tavern, received May report, no check received.

**Wood City Riders** – Rendezvous, received May report, \$642.62 check received.

**Eagles Aeries 1163** – Hank’s Sports Bar, received May report, \$172.53 check received.

**Irving Community Club** – River Inn, received May report, \$85.44 check received.

**Total deposit for the month of June was \$900.59.**

**Communications**

**Cloquet Police Department** – City Council has a copy of the June 2024 Police report in their packet. Marshall mentioned 2 residents were recently shot with a BB gun.

**Building Inspector** – City of Cloquet issued 4 building permits in June, one for roof, one for siding, one for plumbing and one for a fence.

**City Engineer** – Jeff Goetzman presented.

- Water Service Line Inventory is 75% complete, draft inventory is being submitted to MDH July 15.
- CIPP Lining Project will be discussed at the August CIP meeting.
- Sanitary Sewer Televising on Tall Pine, two quotes were received, one from HydroKlean for \$12,075 and one from Great Lakes for \$7,800. Motion to approve the quote from Great Lakes in the amount of \$7,800 made by Cody Grashorn, seconded by Annette Bryant. All in favor, motion carries.
- Jeff mentioned in the past he has worked with Mike Bubany who is a financial planner and asked if we would be interested in having him come to the next CIP meeting to discuss what he does and the costs involved. Maryann mentioned we previously did this with someone else and the council decided against it because it was too expensive. Council agreed they would like him to present at the August CIP meeting, Jeff will set that up.

**City Attorney** – Nothing new to report.

**Public Works** – Dave Presented

- Should he put down a bunch of cold patches on Dewey Ave.? Yes

- Location of Community Center Flower Garden was discussed, Ron suggested it be between the 2 West Sidewalks. Motion to approved the flower garden be approved between the 2 West Sidewalks made by Ron Stigers, seconded by Mike Berthiaume. All in favor, motion carries.
- Fencing quote received from Rowdy’s Fencing in the amount of \$10,875 for a portion of the fence at Sather Park. The fence quote includes installation and us taking the old fence out. Motion to approve the fence quote from Rowdy’s Fencing in the amount of \$10,875 made by Annette Bryant, seconded by Mike Berthiaume. All in favor, motion carries.
- Working with Tony Schrantz on water leak detection.
- All dirt alleys have been improved with several loads of Class 5.
- Two quotes received for a new John Deere tractor, one from Northland Lawn and Sport, LLC for \$31,600 and one from Duluth Lawn and Sport, Inc. in the amount of \$29,971.61. Motion to approve the quote from Duluth Lawn and Sport, Inc. in the amount of \$29,971.61 made by Annette Bryant, seconded by Cody Grashorn. All in favor, motion carries.

**Mayors/Council Update:** Ron attended a meeting in regards to the recent housing study, Jill has the full report. Most significant need for improvement is in a lack of housing.

**Citizen Comments:**

- Marshall asked why wasn’t the Chicken Ordinance and the Sewer Lateral Ordinance in the Planning Commission meeting? It was stated only the Zoning Ordinance needs to be done at the Planning Commission meeting and we wanted to focus on that one due to the number of changes.
- It was advised 906 26<sup>th</sup> Street needs a mow letter; Jill will take care of.
- Mary mentioned there is a house on 28<sup>th</sup> street filled with junk and the grass is long.

**Committee Reports:**

**City Property/Building Community Center Committee –**

**Daycare Update –** Daycare no longer interested in putting a fence up here by the playground.

**City Clerk Office –**

- Jill provided a Dealer License application received from Camping World, they are gearing up to start selling new and used RV’s again. Motion to approve the dealer license application made by Annette Bryant, seconded by Cody Grashorn. All in favor, motion carries.
- CD Rates were discussed for the Truck and Tractor funds currently at Northwoods Credit Union. Motions were made to invest in with CD’s at Frandsen Bank and Trust, after further review Jill will bring back to the August City Council meeting with final numbers to invest.
- Companion Life Renewal was presented, no renewal rate changes.
- Motion to approve Resolution 2024-09 Election Judge, made by Cody Grashorn, seconded by Annette Bryant. All in favor, motion carries.
- Two versions of Ordinance 234 were presented, first was “Chickens within the City of Scanlon” and the other was “Poultry within the City of Scanlon” the second one would allow Ducks and Geese in addition to Chickens. Annette thinks the Poultry version is better and Ron states he likes the Chicken version. Mike is concerned this will open the doors for other animals to be allowed. Cody stated that he’s been fighting for Chickens to be allowed for 5 years and feels people wanting other animals should also have to fight for those animals they are wanting. Cody also is concerned about the noise and smell ducks and Geese produce. Motion to approve Ordinance 234, Chickens within the City of Scanlon made by Ron Stigers, seconded by Cody Grashorn. Ron, Cody and Mike for approval, Annette against. Motion carries.
- Changes to Ordinance 235, Inflow and Infiltration were presented. Marshall stated a copy of the Ordinance needs to be sent to WLSSD. Motion to approve Ordinance 235, Inflow and Infiltration made

by Mike Berthiaume, seconded by Cody Grashorn. All in favor, motion carries. Jill requested we set up budget meetings, Council agreed on July 24 and August 20 both at 4:30PM.

**Cloquet Fire Department:** Marshall reported

- One time ambulance aid from the state should be \$119,813.39, monies disbursed late this year.
- Negotiations with local 880 have started, the union is asking for a substantial increase.
- Board retreat was Monday, discussion was focused on Station One and the need for it to be replaced.
- Still working on yearly state aid for fire and ambulance, also working on Federal aid.
- Ambulance runs are up but more are Medicare and we only receive about 40% of our costs.
- Reviewed status of paid on call personnel and discovered several should be promoted. Board approved the promotion of Jason Juntunen, Jason Eckenberg, Eric Johnson and Jeremy Johnson.
- Spencer Nynas and Blake Koehler hired as out of area POC's.
- Relief association no longer wants pop machine at Scanlon City Hall. Scanlon does not want to keep it so it will be auctioned off.

**Park Department** – Jill mentioned she had Denny reviewed the rules regarding using the Gambling Tax and it does state that it can be used for anything that is primarily used by kids. That being said it can be used for the repair of the Warming House at Sather Park. Annette requested approval to purchase wood chips, topsoil and a rain barrel for the Wildflower Garden being planted out front. Motion to approve the purchase of a Rain barrel, topsoil and wood chips for the Wildflower Garden made by Mike Berthiaume, seconded by Annette Bryant. All in favor, motion carries.

**Personnel Committee** – Jill brought up some discrepancies with the current seasonal helper's hourly rate. He's currently at \$12.87 and it was discovered it was budgeted for \$15 for 2024. Jill cannot find documentation of this besides in Lori's notes. We are thinking the confusion came because during 2023 budget discussions Jill was out for a portion of it so Lori was filling in. Motion to increase the current seasonal helpers' hourly rate to \$15/hour starting the next pay period made by Cody Grashorn, seconded by Mike Berthiaume. All in favor, motion carries.

Jill is still working on updating the Personnel policy to mirror the League of MN Cities policy.

**Planning Commission** – Nothing new at the moment.

**Water and Sewer Department:**

Motion to approve the water shut off, adjustment reports and water loss report reports made by Mike Berthiaume, second by Annette Bryant. All in favor, motion carries.

**22<sup>nd</sup> Street Updates:** Construction meetings are still happening Tuesdays at 1 at the Cloquet High School.

County will be starting to do a micro re-surfacing project on Hwy. 45 soon.

**Pending Tasks:**

1. New homeowner was sent a letter stating they have until 9/1/2024 to complete repair work. Dave stated that Northland Construction has replaced the sewer up to the right away so the issue has been resolved.
2. **Siren Replacement** – 218 Electrical is set up to connect the electricity sometime after July 4.
3. **National Night Out** – Mike stated he is in the process of dropping donation request letters off at all the local businesses. Holiday has agreed to donate the hot dog buns.

**Old Business:**

1. **Sales Tax** – Sales tax report was updated. Current balance is \$301,130.18.
2. **Cable Commission** – Nothing new to report.
3. **WLSSD** – Monthly reports in the Council packet.

**New Business:**

- Received a mailing from Cloquet Area Chamber of Commerce presenting a unique supplemental Health Benefit package. Scanlon does not qualify as you must have 10 or more full time employees.
- League of MN Cities sent a mailing with notification of preliminary maximum dues increase, proposed fiscal year changes and timing of dues notice, additional changes to League Constitution and bylaws and the announcement of the Annual Conference.
- Twin Port Mailing rate increase notice received; postage went up \$.05.
- Cloquet Police Department send a donation request for the National Child Safety Council. Jill stated we did donate \$200 in 2023 because no donation was made to the Cloquet All Night Grad Party but that all 2024 donation funds had been spoken for. Council questioned this and thought we budgeted to donate to them in 2024. Jill will research and come back to the Council in August.

**Committee Reports:** Motion to approve all committee reports made by Annette Bryant, second by Mike Berthiaume. All in favor, motion carries.

**Adjournment:** Meeting adjourned at 7:11pm.

**Next City Council Meeting**  
**August 14, 2024**  
**5:30 pm**

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Ron Stigers, Mayor

\_\_\_\_\_ ATTEST  
Jill Wartner, City Clerk/Treasurer