

City of Scanlon
City Council Minutes
November 13, 2024
5:30 pm

Pursuant to call, and with due notice Mayor, Ron Stigers called to order this meeting of the Scanlon City Council at 5:30 p.m. in the Scanlon City Council Chambers on Wednesday, November 13, 2024.

Roll Call: Mayor Ron Stigers, Mike Berthiaume, Cody Grashorn, Scott Boedigheimer, Annette Bryant, Jill Wartner – City Clerk, and Dave Line – Public Works.

City Attorney: Dennis Korman

Absent:

Pledge of Allegiance

Citizen Present: Lori Stigers, Mary Ann Johnson, Marshall Johnson and Thalia Foss

Agenda Additions: Motion to approve the agenda as is made by Scott Boedigheimer, second by Cody Grashorn. All in favor, motion carries.

Consent Agenda: Motion to approve the October 9, 2024 City Council minutes, and October 18, 2024 Special City Council Meeting minutes, September 2024 checks paid 54661-54697, total disbursement of \$75,091.84 and October 2024 checks paid 54698-54719 total disbursement of \$88,825.70, September 2024 Finance report and October 2024 Finance report made by Annette Bryant, second by Mike Berthiaume. All in favor, motion carries.

Charitable Gambling:

Reach – Lost Tavern, received September report, \$683.84 check received.

Wood City Riders – Rendezvous, received September report, \$735.37 check received.

Eagles Aeries 1163 – Hank’s Sports Bar, received September report, \$426.46 check received.

Irving Community Club – River Inn, received September report, no check received.

Total deposit for the month of October was \$1,845.67.

Communications

Cloquet Police Department – City Council has a copy of the October 2024 Police report in their packet.

Building Inspector – City of Cloquet issued 5 building permits in October, one for a garage, one for a remodel and three for roofs.

City Engineer – Jeff Goetzman presented.

- Water Service Line Inventory – Submitted final inventory documents to MDH August 28. Some residents are responding to City’s recent letter inquiry, MSA is updating GIS accordingly as they come in.
- Budgetary costs provided to Dave for potential CIPP projects. Need to evaluate if city will move forward with a 2025 lining job. Council advised yes; they would like to proceed with work on 28th Street. Jeff advised the task order is \$39,990 and would need to be approved. We could use sales tax money as that street is on the sales tax list. Motion to approve the task order in the amount of \$39,990 made by Scott Boedigheimer, second by Cody Grashorn. All in favor, motion carries.

- MSA assisting city on closing out 2023 Smoke Testing Grant.

City Attorney – Dennis stated he added two words to Jills letter to Cloquet in regards to backflow issue. Scott would like to know how Cloquet is monitoring the backflow issue? They would also like some sort of monthly or quarterly reports from Cloquet showing backflow. Council asked to see if someone from Cloquet could attend the next city council meeting. Council also asked when was the last time we tested the crick for chlorine, Dave stated 3-4 years ago. Scott also asked which houses have water on the Cloquet side that have sewer on Scanlon side? Stated Scanlon needs to be paid for the sewer portion.

Public Works – Dave Presented

- Hockey boards and pleasure rink are up and complete.
- Hydrant flushing is complete.
- 2024 Road work was completed by Kiminski.
- Proceeding with moving clerk's office in January.
- Plow truck's DOT inspection and annual service complete.
- Plow trucks are ready for winter season.
- Equipment is in good working condition.

Scott stated someone needs to look at the hose tower and get estimates to rent a lift if needed.

Mayors/Council Update: Three applications have been received for the PT janitor position, Cody and Scott are available Wed-Friday anytime after 4PM for interviews.

Citizen Comments: It was mentioned that a street sign on Sahlman avenue is spelled wrong and are we going to fix it. That was actually a sign put in by the county during the 22nd Street construction, they are aware and are replacing the sign. Maryann mentioned that 2703 Sahlman is using the easement as a driveway and blocking the other residents from using it. City Clerk will send a letter to homeowner.

Committee Reports:

City Clerk Office –

- Resolution 2024-12, Certifying election results was presented. Motion to approve Resolution 2024-12, Certifying election results was made by Cody Grashorn, second by Scott Boedigheimer. All in favor, motion carries.
- Resolution 2024-13, Liquor License Renewal was presented. Motion to approve Resolution 2024-13, Liquor License Renewal made by Scott Boedigheimer, second by Mike Berthiaume. All in favor, motion carries.
- Work Comp audit statement was presented, motion to approve the 2024/2025 work comp renewal in the amount of \$8,733 made by Annette Bryant, second by Mike Berthiaume. All in favor, motion carries.

Cloquet Fire Department: Marshall reported

- Monthly runs are at an all-time high.
- Alex Munox passed his paramedic exam this past month.

- Two staff members are on leave, one is returning this month after having a baby.
- Diesel Vehicle Exhaust systems to be installed at stations 1,2 and 4 at a cost of \$137,487. This can be transferred to new building.
- Approved and updated job description of the District Admin. Assistant.
- Board approved a new fire equipment operator eligibility list.
- Engineers presented an updated facilities plan. Under the old plan the new building would cost about \$22,000,000 in todays cost. Under the proposed plan it would come in at \$18,000,000, it would come in lower if we do not buy all new furnishings.

Park Department – Jill is working on the minutes and the next meeting will be in the spring.

Personnel Committee – Jill is still working on updating the Personnel policy to mirror the League of MN Cities policy. Goal is to be done by the end of the year.

Planning Commission – Meeting will be 12/11 at 4:00PM.

Water and Sewer Department:

Motion to approve the water shut off, adjustment reports and water loss report reports made by Scott Boedigheimer, second by Annette Bryant. All in favor, motion carries.

22nd Street Updates: Final payment and assessment numbers are in progress.

Pending Tasks:

Old Business:

1. **Sales Tax** – Sales tax report was updated. Current balance is \$320,619.03.
2. **Cable Commission** – Nothing new to report.
3. **WLSSD**
 - a. Monthly reports

New Business:

1. Ron mentioned we will be having a closed personnel meeting immediately after the council meeting adjourns.

Committee Reports: Motion to approve all committee reports made by Cody Grashorn, second by Mike Berthiaume. All in favor, motion carries.

Adjournment: Motion to adjourn made at 6:18 pm by Annette Bryant, second by Mike Berthiaume. All in favor, motion carries.

Next City Council Meeting

December 11, 2024

5:30 pm

Ron Stigers, Mayor

ATTEST
Jill Wartner, City Clerk/Treasurer