

City of Scanlon
City Council Minutes
October 9, 2024
5:30 pm

Pursuant to call, and with due notice Mayor, Ron Stigers called to order this meeting of the Scanlon City Council at 5:30 p.m. in the Scanlon City Council Chambers on Wednesday, October 9, 2024.

Roll Call: Mayor Ron Stigers, Mike Berthiaume, Cody Grashorn, Scott Boedigheimer, Jill Wartner – City Clerk, and Dave Line – Public Works.

City Attorney: Dennis Korman

Absent: Annette Bryant

Pledge of Allegiance

Citizen Present: Linda Anderson, Mary Ann Johnson, Marshall Johnson, Bruce Welman, and Thalia Foss

Agenda Additions: Motion to approve the agenda as is made by Cody Grashorn, second by Mike Berthiaume. All in favor, motion carries.

Consent Agenda: Motion to approve the September 11, 2024 City Council minutes, September 11 Planning Commission and September 26, 2024 Special City Council Meeting minutes made by Scott Boedigheimer, second by Cody Grashorn. September 2024 disbursements and the September finance report are tabled until November.

Charitable Gambling:

Reach – Lost Tavern, received August report, \$249.93 check received.

Wood City Riders – Rendezvous, received August report, \$392.78 check received.

Eagles Aeries 1163 – Hank’s Sports Bar, received August report, \$535.73 check received.

Irving Community Club – River Inn, received August report, \$84.57 check received.

Total deposit for the month of September was \$1,263.01.

Communications

Cloquet Police Department – City Council has a copy of the September 2024 Police report in their packet, there were 33 calls in September.

Building Inspector – City of Cloquet issued 2 building permits in September, one for a roof, and one for windows.

City Engineer – Jeff Goetzman presented.

- Water Service Line Inventory – Submitted final inventory documents to MDH August 28.
- CIPP Lining Project – Budgetary costs provided to Dave for potential CIPP projects on 24th, 25th, and 26th Streets. Will discuss estimated CIPP costs in conjunction with sales tax project list at next CIP meeting.
- Sanitary Sewer Televising, Tall Pine – Great Lakes televised lines on 7/22 and provided video to MSA/City of Scanlon. There is one hole, city will need to evaluate.
- 2023 WLSSD Smoke Testing Grant Closeout - MSA working with city to close out the 2023 grant.
- CIP meeting series/Street project - Meeting was held on 8/14, Mike Bubany presented on funding and process for evaluating the city’s ability to fund projects in the near future.

City Attorney – Nothing at this time.

Public Works – Dave Presented

- Dave would like to request there 10-hour workdays be extended through November 3. Council asked if we could do hydrant flushing earlier, Dave stated they can’t as we have to wait for FDL and Cloquet to finish. Scott asked why we can’t go first and it was stated because we are smaller. Scott also asked if they go into OT when they do the 10-hour days, Jill stated they normally only go into OT in the winter. Ron stated it’s 40 hours a week either way and wondered if it’s doing the residents a disservice by not being here on Fridays. Dave stated that the residents go all summer that way and are pretty used to it. Bruce Welman asked why would they need to be here on Fridays, has anything ever came up on a Friday? No, it has not been an issue in the past. Motion to approve extending the 10 hours days through November 3 made by Mike Berthiaume, second by Cody Grashorn. All in favor, motion carries.

- Dave mentioned there is an issue at the Lost Tavern that came up while Cloquet was videoing the sewer line upon completion of the 22nd street project. It appears the sewer line is cracked/broken and sewage is flowing out of the pipe underground. Council advised they would like Jill to type up a letter stating they have 30 days to fix it and send it to Denny for review.
- Porta potties are being picked up for the season.
- Hydrant flushing will start 10/14/24.
- Water leak detection is hoping to come back soon to listen to main valves.
- Road work to start by Kiminski on 10/14.
- Annual boiler inspection is complete.
- City plow trucks received annual service and DOT inspection.
- Change of all filters is complete on backhoe.

Mayors/Council Update: Ron mentioned that the 22nd Street project is almost done. We will be receiving an invoice for a water valve for roughly \$4,000. The valve was not able to be used and will be given to Scanlon. Scott asked if we could possibly sell it to another city to get some of our money back? Dave stated he thinks we should keep it in case we need it.

Citizen Comments: Linda Anderson is asking about patching on Dewey Ave., she stated more pieces of the road are getting in her yard. Dave stated we have no further plans for additional patching this year. Scott asked if we would be able to put large rocks at the end of her yard to keep from more pieces of the road from getting in her yard. Linda stated maybe that would work but would likely cause problems for the plows and be a pain to mow around. Linda stated for it being the road that leads to the community center it looks like crap.

Committee Reports:

City Clerk Office –

- At the September meeting the council made an approval to withdraw the remaining funds from the Northwoods account and deposit into a CD at Frandsen. Jill is requesting approval to now fully close the Northwoods account as there are no funds there anymore. Motion to approve the closure of the Northwoods account made by Scott Boedigheimer, second by Cody Grashorn. All in favor, motion carries.
- The Delta Dental contract renewal was presented. Motion to approve the 2025 Delta Dental contract renewal made by Scott Boedigheimer, second Cody Grashorn. All in favor, motion carries.
- PEIP contract was presented, one change that Jill pointed out is that it is going to a 4-year commitment versus previously it was a 2-year commitment. There is a clause in it that we can leave with no penalty if they raise the premium more than 50%. Motion to approve the 2025 PEIP contract renewal made by Scott Boedigheimer, second Mike Berthiaume. All in favor, motion carries.

Cloquet Fire Department: Marshall reported

- New fire engine is behind schedule by a year due to material shortages and labor problems.
- Joe Pulford obtained an extra \$6,132 from the state for training.
- Cloquet service contract, snow removal went up \$1,900. Boiler inspection is normally \$9,000 but was removed as staff is now trained and certified to do the work on their own. Vehicle maintenance and bookkeeping remained the same as last year, \$50,000.
- Increased FDL compensation to the FD to \$101,750 for 2024/2025 and \$106,850 for 2025/2026.
- Pain on call firefighters have requested to change PERA SVF plan, the board approved the change.
- The board approved the budget and levy for 2025, it can still be changed in December.
- New fire hall – Board approved spending \$3,000 for wetland delineation and \$15,000 for architectural services from LHB & 5 Bugles for changes to the building reducing it's size by 7,000 square feet.
- Kris McNeal was hired as out of area POCFF/EMT.

Park Department – Mike mentioned that the new portion of the fence is in and it looks good, Dave stated the playgrounds could use a semi load of wood chips. Last time we received that amount it was \$1,800. Park board decided the rubber matting at the Sather Park Warming House was good enough for now and they are not going to replace it at this time. They

would like to address the remaining portions of the old fence in the Spring. Wendy Kidd mentioned during the last park board meeting that she'd like to donate perennials and she would also help maintain the garden.

Personnel Committee – Jill is still working on updating the Personnel policy to mirror the League of MN Cities policy. Goal is to be done by the end of the year.

Planning Commission – Meeting will be 11/14 at 3:30PM.

Water and Sewer Department:

Motion to approve the water shut off, adjustment reports and water loss report reports made by Cody Grashorn, second by Mike Berthiaume. All in favor, motion carries.

22nd Street Updates: Construction is nearly complete.

Pending Tasks:

Old Business:

1. **Sales Tax** – Sales tax report was updated. Current balance is \$326,136.55.
2. **Cable Commission** – Nothing new to report.
3. **WLSSD**
 - a. 2025 Budget
 - b. Monthly reports

New Business:

1. Ron mentioned we will be having a closed personnel meeting immediately after the council meeting adjourns.
2. Jill advised we need to set a date and time for the canvass of elections, the council choose 11/13/2024 at 6:30PM.
3. Jill advised we also need to set a meeting to go look at the lot at 10xx 26th Street where Mary Pardee is requesting a variance. The meeting was set for 10/18/24 at 8:30AM, Jill will reach out to Wendy Kidd and Hilary Hedin.

Committee Reports: Motion to approve all committee reports made by Scott Boedigheimer, second by Cody Grashorn. All in favor, motion carries.

Adjournment: Motion to adjourn made at 6:25 pm by Mike Berthiaume, second by Mike Berthiaume. All in favor, motion carries.

Next City Council Meeting

November 13, 2024

5:30 pm

Ron Stigers, Mayor

Jill Wartner, City Clerk/Treasurer

ATTEST