

**City of Scanlon**  
**City Council Minutes**  
**February 12, 2025**  
**5:30 pm**

Pursuant to call, and with due notice Mayor, Ron Stigers called to order this meeting of the Scanlon City Council at 5:30 p.m. in the Scanlon City Council Chambers on Wednesday, February 12, 2025.

**Roll Call:** Mayor Ron Stigers, Mike Berthiaume, Cody Grashorn, Scott Boedigheimer, Mary Ann Johnson, Jill Wartner – City Clerk, and Dave Line – Public Works.

**City Attorney:** Dennis Korman

**Absent:**

**Pledge of Allegiance**

**Citizen Present:** Lori Stigers, Marshall Johnson, Thalia Foss, Ryan Greenwicz, Monica Anderson, Amber Workman, Bruce Welman, and Joshua Kolodge

**Agenda Additions:** Motion to approve the agenda with the addition of Resolution 2025-3, Receiving 28<sup>th</sup> Street Feasibility Report made by Cody Grashorn, second by Mike Berthiaume. All in favor, motion carries.

**Consent Agenda:** Motion to approve the January 8, 2025 City Council minutes, January 16, 2025 Personnel meeting minutes, and January 30, 2025 Personnel meeting minutes made by Scott Boedigheimer, second by Cody Grashorn. All in favor, motion carries. Financials tabled until March.

**Charitable Gambling:**

**Reach** – Lost Tavern, received December report, \$679.28 check received.

**Wood City Riders** – Rendezvous, received December report, \$299.60 check received.

**Eagles Aeries 1163** – Hank’s Sports Bar, received December report, no check received.

**Irving Community Club** – River Inn, received December report, no check received.

**Total deposit for the month of January was \$978.88.**

**Communications**

**Cloquet Police Department** – City Council has a copy of the January 2025 Police report in their packet.

**WLSSD** – Pete was present to discuss the high flow reported in January. It was discussed that this was due to a meter replacement project, the original meter they installed was defective and they are ordering a new one and things should start leveling off.

**Building Inspector** – City of Cloquet issued 1 building permits in January, it was a mechanical permit.

**City Engineer** – Jeff Goetzman presented.

- 28<sup>th</sup> Street Resurfacing and Utilities
  - Held meeting with Twin Ports testing on core results and potential roadway designs
  - Collected topographic survey data and structure measure-downs
  - Review of utility maps, sizing and CIP information, utility location request performed
  - Created base map layout and will continue to work on preliminary design and report for Feb. council meeting
- CIPP Lining Project

- Budgetary costs provided to Dave Line for potential CIPP projects on 24<sup>th</sup>, 25<sup>th</sup> and 26<sup>th</sup> Streets, city needs to determine if they will move forward with any lining in 2025
- 2023 WLSSD Smoke Testing Grant Closeout
  - MSA assisting City to close out 2023 grant that was used for smoke testing
- CIP Meeting Series/Street project
  - Council will move forward with David Drown Associates for work on funding and process for evaluating the City’s ability to fund projects.
  - Updated on 28<sup>th</sup> Street design, Council ordered feasibility report.
  - Bring potential CIPP project locations and costs forward for discussion at the November CIP meeting.
- City hosted its annual meeting with WLSSD regarding I&I. The annual report will be due to WLSSD in Feb of 2025. Draft sent to WLSSD for comment, will be complete this week.

**City Attorney** – No updates at this time.

**Public Works** – Dave Presented

- Matt Paquette would like to attend St. Cloud for classes and sewer testing March 4-6. Motion to approve made by Scott Boedigheimer, second by Mary Ann Johnson. All in favor, motion carries.
- Sather Park rinks have been challenging.
- One water main break in backyard of 603 28<sup>th</sup> St.
- 28<sup>th</sup> St. project sewer main video is done.
- Hydrants have been cleared of snow.
- City Clerk’s room now staying where it is.
- Plow trucks and equipment in good working condition.

**Mayors/Council Update** –

- Ron will be on vacation February 15-23, will not have phone service.
- Scott would like Jill to send a newsletter out about residents not plowing into alley easements.

**Citizen Comments** –

- Chris Kapsner (realtor) is present in regards to 1112 28<sup>th</sup> Street. His clients purchased this house and after closing it was brought to their attention the I&I inspection failed. He stated that the plumber turned the video over the seller’s realtor on 1/6, closing was on 1/22 and on 1/27 they were told it failed. Ryan Greenwicz (the buyer) is asking if we can extend the timeframe stated in the ordinance to give the repairs completed. The City Council advised they cannot extend the timeframe and would suggest legally going after the seller’s realtor as she did not comply with the ordinance.

**Committee Reports:**

**City Clerk Office** –

- Resolution 2025-1, Fee Schedule – need to add a lost key fee of \$200, increase the “Meters Replacement Resident” and “Meters Replacement Commercial” to state “Cost” which means the actual cost to replace the meter. If the public works department installs it they will charge \$100 plus an additional \$100/hour after the initial hour. Motion to approve Resolution 2025-1,

Fee Schedule with the mentioned changes made by Scott Boedigheimer, second by Cody Grashorn. All in favor, motion carries.

- Motion to approved Resolution 2025-3, Receiving 28<sup>th</sup> Street Feasibility Report made by Cody Grashorn, second by Mary Ann Johnson. All in favor, motion carries.

**Cloquet Fire Department:** Marshall reported

- Water rescue mannequin was received from the County.
- 4 meetings were scheduled to inform the public about the need for a new fire hall. If not approved, they would need to tear down the old hall an rebuild it with revisions. The district would still be short on a training area, parking, conference area and storage space.
- At the request of the county commissioners Jesse is still on a county board working on county wide ambulance service and their problems.
- The board meeting scheduled for 2025 was approved with 1 meeting scheduled at Perch Lake, Thomson and Brevator. All other meetings will be scheduled at the old Cloquet City Hall.
- Working on hiring 2 more full time firefighters because of upcoming retirements.
- Total runs last year were 3449, an all-time high.
- Board officers for 2025 are Bruce Blackletter (Chair), Linda Way (Vice Chair) and Marshall Johnson (Treasurer).
- Cloquet approved as fiscal agent for the Fire District.
- Pine Knot news approved as the official newspaper.
- Gunnar Johnson of Overum Law firm appointed as the attorney for the district.

**Park Department** – Will hold a meeting in the spring.

**Personnel Committee** – Meeting on 2/27/25 at 4:00 pm to discuss changes to the Personnel policy.

**Planning Commission** – Meeting will be held on 3/12/25 at 4:30 pm.

**Water and Sewer Department:**

Motion to approve the water shut off, adjustment reports and water loss report reports made by Scott Boedigheimer, second by Mike Berthiaume. All in favor, motion carries.

Motion to increase the water rate by \$.75 per 1,000 beginning with the April 2025 billing cycle made by Cody Grashorn, second by Scott Boedigheimer. All in favor, motion carries. Jill will send letters out to the residents in regards to the increased rates.

**Pending Tasks:**

**Old Business:**

1. **Sales Tax** – Sales tax report was updated. Current balance is \$363,880.42.
2. **Cable Commission** – Nothing new to report, will remove off the agenda beginning next month.
3. **WLSSD**
  - a. Monthly reports

**New Business:** Donation request from Cloquet All Night Grad Party. Motion to donate \$200 made by Mike Berthiaume, second by Cody Grashorn. All in favor, motion carries.

**Committee Reports:** Motion to approve all committee reports made by Mary Ann Johnson, second by Mike Berthiaume. All in favor, motion carries.

**Adjournment:** Motion to adjourn made at 6:33 pm by Scott Boedigheimer, second by Mike Berthiaume. All in favor, motion carries.

**Next City Council Meeting**  
**March 12, 2025**  
**5:30 pm**

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Ron Stigers, Mayor

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ATTEST  
Jill Wartner, City Clerk/Treasurer