

**City of Scanlon**  
**City Council Minutes**  
**April 9, 2025**  
**5:30 pm**

Pursuant to call, and with due notice Mayor, Ron Stigers called to order this meeting of the Scanlon City Council at 5:30 p.m. in the Scanlon City Council Chambers on Wednesday, April 9, 2025.

**Roll Call:** Mayor Ron Stigers, Mike Berthiaume, Cody Grashorn, Scott Boedigheimer, Mary Ann Johnson, Jill Wartner – City Clerk, and Dave Line – Public Works.

**City Attorney:** Dennis Korman, City Attorney

**Absent:**

**Pledge of Allegiance**

**Citizen Present:** Lori Stigers, Marshall Johnson, Thalia Foss, Joshua Kolodge, and Bruce Welman.

**Agenda Additions:** Motion to approve the addition of storage containers under communications-Mayor/Council, the addition of brush drop-off under communications-Mayor/Council, addition of water leak detection to Public Works, addition of Miller’s metal roofing proposal to Public Works and the addition of Reliable insurance property damage release under City Clerk made by Scott Boedigheimer, second by Cody Grashorn. All in favor, motion carries.

**Consent Agenda:** Motion to approve the March 12, 2025 City Council minutes, March 12, 2025 Planning Commission minutes, March 12, 2025 Public Hearing minutes, March 2025 checks paid (54859-54892), March ACH payments (ACH3078-ACH3095), and March total disbursement of \$190,658.97 made by Scott Boedigheimer, second by Mike Berthiaume. All in favor, motion carries.

March 2025 Finance report moved to New Business.

**Charitable Gambling:**

**Reach** – Lost Tavern, received February report, \$495.68 check received.

**Wood City Riders** – Rendezvous, received February report, \$786.38 check received.

**Eagles Aeries 1163** – Hank’s Sports Bar, received February report, \$431.14 check received.

**Irving Community Club** – River Inn, received February report, no check received.

**Total deposit for the month of March was \$1,713.12.**

**Communications**

**Cloquet Police Department** – City Council has a copy of the March 2025 Police report in their packet.

**Ehlers** – Todd Hagen was present to discuss funding options for the 28<sup>th</sup> Street Project. Total estimated project cost is \$948,000, Todd presented two funding options, one for 15 years and one for 20 years. The 15-year scenario would have a 105% statutory annual debt service of \$95,515, special assessments of \$51,485, utility revenues of \$17,728 and an annual levy of \$26,302. The 20-year scenario would have a 105% statutory annual debt service of \$80,221, special assessments of \$44,158, utility revenues of \$14,149 and an annual levy of \$21,914.

**Building Inspector** – City of Cloquet issued 4 building permits in March, one for remodel, one for windows and two for plumbing.

**City Engineer** – Jeff Goetzman presented.

- 28<sup>th</sup> Street Resurfacing and Utilities
  - Reviewed information in preliminary design report submitted to council on March 12.
  - Working with city and Northland Securities since the last council meeting to develop funding.
  - Council will consider adopting a resolution to order the improvement and preparation of final plans for the project.
- CIPP Lining Project
  - Budgetary costs provided to Dave Line for potential CIPP projects on 24<sup>th</sup>, 25<sup>th</sup> and 26<sup>th</sup> Streets, city needs to determine if they will move forward with any lining in 2025.
- 2023 WLSSD Smoke Testing Grant Closeout
  - MSA assisting City to close out 2023 grant that was used for smoke testing.
  - Report of findings and related study documents will need to be submitted along with engineering invoices for the project once pulled from City's system.
- CIP Meeting Series/Street project
  - March's Meeting
    - Recapped David Drown Associates schedule for work on funding and process for evaluating the City's ability to fund projects.
    - Updated on 28<sup>th</sup> Street design, council held public hearing.
    - Continue to seek out funding opportunities for projects including lead water service line work, streets, and utilities. (Scanlon had 1 lead line and 4 galvanized)
    - Worked with Dave Line to submit funding request for a second round of MN Dept. of Health funding to further review lead service lines.
- Resolution 2025-4, Improvement and preparation of plans, 28<sup>th</sup> Street tabled.

**City Attorney** – Nothing new at the time.

**Public Works** – Dave Presented

- Water leak survey is complete, waiting for results.
- Working with MRWA to pressure test our water mains to try and find leaks.
- Next big project will be taking down the hockey boards, pleasure rink.
- Getting a plan going for the new merri go round.
- Adding new wood chips for both parks.
- 28<sup>th</sup> Street was not a water main break–needed a new repair clamp on existing leak.
- Trying to get a bid for water main valve cleaning via Vac truck.
- Waiting for second bid on 2025 road work from Arrow asphalt.
- Been working on kick plates in hallway for all doors.
- Will be checking on paint price for both bathrooms.
- Trucks and equipment are in good working order.

Motion to approve Public Works department to start 10-hour shifts effective 04/13/2025 made by Scott Boedigheimer, second by Mike Berthiaume. Scott, Mike, Cody voted yes, Ron and Mary Ann voted no. Three in favor, two opposed, motion carries.

Motion to approve Resolution 2025-06, MnWARN approved by Cody Grashorn, second by Scott Boedigheimer. All in favor, motion carries.

Water Leak Detection leak survey final report shared.

Estimates from both Craftsman Contracting LLC and Miller's Metal Roofing were shared and tabled. Dave will get an estimate on a boom rental and material cost. If the total comes in under \$2,400 public works will do it themselves. Motion to approve the estimate from Craftsman Contracting LLC in the amount of \$2,934.25 IF the work and boom rental comes in higher than \$2,400 made by Scott Boedigheimer, second by Mike Berthiaume. Ron, Scott, Cody and Mike-Yes, Mary Ann-No. Four in favor, one opposed, motion carries.

**Mayors/Council Update –**

- Council requested that Dave drive around the city and get City Clerk a list of addresses that need a notice regarding the new rules regarding storage containers.
- Council also requested we get a letter out to residents about our land being open for brush drop off.
- Public Nuisance Ordinance was discussed; it was mentioned that there are numerous signs on power poles which is in violation and requested public works to keep an eye out.

**Citizen Comments –** No comments.

**Committee Reports:**

**City Clerk Office –**

- Motion to approve Resolution 2025-5, Delegating Cannabis Retail Registration to the County approved by Scott Boedigheimer, second by Cody Grashorn. All in favor, motion carries.
- We received a property damage release from Reliable Insurance which would grant the City of Scanlon \$10,350.94 if we agree to release and forever discharge Cloquet Sanitary Service Inc. and Pioneer Specialty Insurance from any and all claims regarding the incident on 4/3/2025 near 30<sup>th</sup> Street, Scanlon MN 55720. Motion to accept and sign the property damage release made by Scott Boedigheimer, second by Mary Ann Johnson. All in favor, motion carries.

**Cloquet Fire Department:** Marshall reported

- Jordan Azzam and Noble Salminen have achieved paramedic certification and are now firefighter/paramedics.
- Meetings were held with 5 construction management firms to manage the fire hall construction. One will be picked next week.
- We have been notified that the National Fire Academy is pausing all in person programs and we are seeing federal grants in limbo.
- Ambulance runs continue to increase.
- Board retreat will be held on April 25 from 9 to 12.
- Board approved to hire Joshua Bergan as a Firefighter/Paramedic upon successful completion of a background check and a medical physical.
- Board approved sending Captain Chad Vermeersch to Arson Investigation training in Atlantic City. He has secured funding for tuition, travel and lodging.

**Park Department –** The wood chips have washed out from under the slide. The “Sather Park” sign on Washington Ave. needs to be replaced. Marshall asked how the work on the Sather Park Warming House siding is coming along? Scott stated they are still looking for volunteers, Dave mentioned they can help.

**Personnel Committee** – Motion to approve the Personnel Policy with the changes mentioned in the Personnel meeting made by Cody Grashorn, second by Mary Ann Johnson. All in favor, motion carries.

**Planning Commission** – Meeting was held on 04/09/2025 at 3:00PM to present plans to build an apartment complex on 29<sup>th</sup> Street and Bryant Ave. Due to public feedback the presenters decided to not proceed with the apartment plans.

**Water and Sewer Department:**

Motion to approve the water shut off report made by Cody Grashorn, second by Mike Berthiaume. All in favor, motion carries. Motion to approve the water loss report made by Scott Boedigheimer, second by Cody Grashorn. All in favor, motion carries.

**Pending Tasks:**

**Old Business:**

1. **Sales Tax** – Sales tax report was updated. Current balance is \$366,897.84.
2. **WLSSD**
  - a. Monthly reports

**New Business:** National Night Out will be August 5. Mary Ann had concerns about the Finance Statement; she was encouraged to come into the office on Thursday to go over questions/concerns. The finance report was tabled.

**Committee Reports:** Motion to approve all committee reports made by Scott Boedigheimer, second by Mike Berthiaume. All in favor, motion carries.

**Adjournment:** Motion to adjourn made at 6:45 pm by Cody Grashorn, second by Mike Berthiaume. All in favor, motion carries.

**Upcoming Meetings**

**CIP Meeting  
May 14, 2025  
4:30 pm**

**Next City Council Meeting  
May 14, 2025  
5:30 pm**

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Ron Stigers, Mayor

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ATTEST  
Jill Wartner, City Clerk/Treasurer