

**City of Scanlon**  
**City Council Minutes**  
**June 11, 2025**  
**5:30 pm**

Pursuant to call, and with due notice Mayor, Ron Stigers called to order this meeting of the Scanlon City Council at 5:30 p.m. in the Scanlon City Council Chambers on Wednesday, June 11, 2025.

**Roll Call:** Mayor Ron Stigers, Scott Boedigheimer, Cody Grashorn, Mary Ann Johnson, Mike Berthiaume, Jill Wartner – City Clerk, and Matt Paquette – Public Works.

**City Attorney:**

**Absent:**

**Pledge of Allegiance**

**Citizen Present:** Lori Stigers, M.J. Johnson, Joshua Kolodge, Jason Bartl, Lois Drazich, Bill Drazich, Thalia Foss, Tyler East, Annette Bryant, and Bruce Welman.

**Agenda Additions:** Remove Jackie Hansen from the agenda. Motion to approve the agenda with the mentioned change made by Scott Boedigheimer, second by Cody Grashorn. All in favor, motion carries.

**Consent Agenda:** Motion to approve the May 14, 2025 City Council minutes, May 14, 2025 Planning Commission minutes, June 4, 2025 Public Hearing minutes, June 4, 2025 Special Council minutes, May 2025 checks paid (54917-54947), May ACH payments (ACH3122-ACH3141), and May total disbursement of \$69,001.47 made by Mike Berthiaume, second by Mary Ann Johnson. All in favor, motion carries.

**Charitable Gambling:**

**Reach** – Lost Tavern, received April report, \$782.48 check received.

**Wood City Riders** – Rendezvous, received April report, \$532.42 check received.

**Eagles Aeries 1163** – Hank’s Sports Bar, received April report, \$400.59 check received.

**Irving Community Club** – River Inn, received April report, \$230.88 check received.

**Total deposit for the month of May was \$1,946.37.**

**Communications**

**Cloquet Police Department** – City Council has a copy of the May 2025 Police report in their packet.

**Building Inspector** – City of Cloquet issued 10 building permits in May, seven for building, one for mechanical, one for plumbing and one for a fence.

**City Engineer** – Jeff Goetzman presented.

- 28<sup>th</sup> Street Resurfacing and Utilities
  - Reviewed information in preliminary design report submitted to council on March 12.
  - Working with City and Northland Securities since the last council meeting to develop funding.
  - MSA working with City staff to determine Dewey Ave. needs and issues, work to get options for CIP meeting and produce feasibility study. Dewey Ave. work can then be added to the 28<sup>th</sup> Street project for final design next winter.
- CIPP Lining Project
  - Budgetary costs provided to Dave Line for potential CIPP projects on 24<sup>th</sup>, 25<sup>th</sup> and 26<sup>th</sup> Streets. Appears funding is limited in 2025 and lining is not realistic this year.
- Lead Water Service project

- Worked with Dave Line to submit funding request for a 2<sup>nd</sup> round of MDH funding to further review lead service lines. Waiting for MDH work scope/contract to be finalized to begin another round of identification work
- CIP Meeting Series/Street project
  - May's Meeting
    - Recapped David Drown Associates schedule for work on funding and process for evaluating the City's ability to fund projects. The review meeting is set for June 17, 2025.
    - Continue to seek out funding opportunities for projects including lead water service line work, streets, and utilities.
    - Worked with Dave Line to submit funding request for a second round of MN Dept. of Health funding to further review lead service lines.
    - Worked with Jill and Dave to submit MDH application for LSLR work potentially in 2026. One additional submittal needed by June to PFA.

**City Attorney** – Dennis Korman passed away. Jill has reached out to Rudy Gassert and Fryberger to see if they are willing fill in as our City Attorney. Cody also stated he has reached out to some folks that might also be willing to fill in. We will need to look for a permanent replacement starting in 2026, will start the RFP process.

**Public Works** – Matt Presented

- 3 water main valve replacement bids received
  - 3-D Construction, \$36,350.00
  - D&B Trucking and Excavating, \$27,850.00
  - Kiminski Paving, \$33,000.00
  - City Council asked if we have money in the budget to proceed with replacing all 3? Jill stated we have \$45,814.69 in our water/sewer repair fund, that is also the fund we use for water main breaks so we don't want to deplete the fund. City Council asked Matt which are the two most important valves to replace? 25<sup>th</sup> and Lincoln and 27<sup>th</sup> and Lincoln. Motion to approve the quote from D&B Trucking for the valve replacement on 27<sup>th</sup> and Lincoln in the amount of \$8,450.00 and 25<sup>th</sup> and Lincoln in the amount of \$10,900.00 made by Cody Grashorn, second by Mike Berthiaume. All in favor, motion carries.
- MN Blast softball will be renting Sather warming house.
- Merri go round platform has been installed.
- New wood chips will be added in both parks, Quote was \$2,020.00 from Midwest Playscapes.
- 811 26<sup>th</sup> St. issue has been resolved; curb stop located on Sahlman.
- New construction on 26<sup>th</sup> Street will be starting soon.
- Kiminski projected yearly road work will begin in mid-July.
- Front sidewalk has been patched.
- Received one bid for replacing section of front sidewalk, \$24,800.
- Leaking pipes in boiler room – waiting for quote from ABCO.
- Plow trucks de-winterized.
- Going to be some hydraulic cylinder work this year.
- Skid steer hydraulic pump seems to be getting weak.
  - Council asked how many hours on the current one? Around 90. Ron asked if we should replace? Matt thinks we should. Council asked Matt to get a quote on the repair work. Mary Ann asked if the roof had been fixed? No, hopefully next week.

- Public Works is wondering when their department should be closed for the 4<sup>th</sup> of July as the holiday is on a Friday when their office is already closed. Motion to approve the Public Works department to be closed on Thursday, July 3 for the 4<sup>th</sup> of July Holiday made by Cody Grashorn, second by Scott Boedigheimer. All in favor, motion carries. Next time we review the personnel policy we will make sure we add more detailed information about situations such as this.
- As a reminder Dave Line will be on vacation from June 16-June 20.
- Public works received an e-mail from MDH about day-care's being required to test the drinking water for the presence of lead. Requirement began July 1, 2024 and must be done within 5 years and every five years after that. Ron will discuss with the day-care and ask them to send the results to us.

#### **Mayors/Council Update –**

- Ron will move this section to the end on future agendas.

#### **Citizen Comments –**

- Jason Bartl, people are speeding on 27<sup>th</sup> Street, can we put a “children at play” sign up? Council advised this would be a law enforcement issue.
- Annette Bryant, asked why was money taken out of the park funds for the drainage issue at Sather Park? Because it affects the park and that's where the money was. Annette also asked if the residents from last months meeting that brought up the Geese are pursuing it? Jill stated she did reach out to them and they have removed the Geese and are not pursuing them. Annette stated if we would have added Geese to the Chicken ordinance in the first place this could have been avoided.
- Bruce Welman, asked if the bags at the bottom of 29<sup>th</sup> Street have been picked up? Yes, Public Works picked them up on Monday.

#### **Committee Reports:**

##### **City Clerk Office –**

- Jill be out of the office June 24-June 27
- 2803 Jefferson Ave. was gone for the winter, the city turned off his water (per the resident's request) when the city went to turn the water back on the meter had cracked over the winter and was leaking. The city installed a new meter and sent him a bill as the water lines were not properly winterized. He is requesting we waive that fee, the city does not agree and maintains that the resident does need to pay that bill. Motion to uphold the bill made by Scott Boedigheimer, second by Mike Berthiaume. All in favor, motion carries.
- Mary Ann had requested what the 2024 street sweeping hourly rates, 2024 hourly rates were \$165, 2025 hourly rates were \$170.
- Annual Itron service contract was presented in the amount of \$3,269.40 for 10/01/2025-9/30/2026. Motion to approved the contract was made by Ron Stigers, second by Cody Grashorn. All in favor, motion carries.

##### **Cloquet Fire Department: Marshall reported**

- New ambulance approved at a cost of \$295,000. Having problems with last 3 ambulances we received with running gear.
- Looking at adding some fees to fire response which we are allowed to do.
- State approved some funds for fire and ambulance district. The amount we heard was 16 million to be divided up between fire districts.
- Audit report will be discussed at our next meeting.

- One employee who has been off sick for some time will not be returning to work for the fire district.
- June 18 we will review the construction documents agreement with LHB/5 Bugles so we can put the project out for bids.
- Received a 50% donation for the employees because of their good work.

**Park Department** – Next meeting will be sometime in July.

**Personnel Committee** – No updates at this time.

**Planning Commission** – Council needs to make a final decision on Mark Skramstad’s variance application for a pole barn. Motion to approve the variance application to build a pole barn on parcel 23-060-0160 made by Ron Stigers, second by Mike Berthiaume. All in favor, motion carries.

**Water and Sewer Department:**

Motion to approve the water shut off report and the water loss report made by Scott Boedigheimer, second by Mary Ann Johnson. All in favor, motion carries.

**Pending Tasks:**

**Old Business:**

1. **Sales Tax** – Sales tax report was updated. Current balance is \$383,297.62.
2. **National Night Out, August 5**
  - a. Jill received a quote from Doucette’s Special Events Rental, LLC. for a 20x30 canopy (Quote was \$249.58 plus a \$150.00 refundable security deposit) and several different bouncy houses (Quote was \$312.30 for a 15x18 size). Motion to approve both quotes made by Cody Grashorn, second by Scott Boedigheimer. All in favor, motion carries.
3. **RFP for new auditor** – Jill has not started process yet, she will be reaching out to Lori to find out how to start the process.
4. **WLSSD**
  - a. Monthly reports

**New Business:** Cloquet all night grad party sent a thank you card for the donation we made.

**Committee Reports:** Motion to approve all committee reports made by Mary Ann Johnson, second by Mike Berthiaume. All in favor, motion carries.

**Adjournment:** Motion to adjourn made at 6:36 pm by Mary Ann Johnson, second by Mike Berthiaume. All in favor, motion carries.

**Upcoming Meetings**

**CIP Meeting**

**July 9, 2025**

**4:30 pm**

**Next City Council Meeting**

**July 9, 2025**  
**5:30 pm**

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Ron Stigers, Mayor

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Jill Wartner, City Clerk/Treasurer

ATTEST