

City of Scanlon
City Council Minutes
May 14, 2025
5:30 pm

Pursuant to call, and with due notice Mayor, Ron Stigers called to order this meeting of the Scanlon City Council at 5:30 p.m. in the Scanlon City Council Chambers on Wednesday, May 14, 2025.

Roll Call: Mayor Ron Stigers, Scott Boedigheimer, Cody Grashorn, Mary Ann Johnson, Mike Berthiaume, Jill Wartner – City Clerk, and Matt Paquette – Public Works.

City Attorney:

Absent: Dennis Korman, City Attorney

Pledge of Allegiance

Citizen Present: Derek DeFrang, Lois Drazich, Bill Drazich, Marsh Johnson, Thalia Foss, Corina Larson, Bruce Welman, Jacob Tiffany, and Lori Stigers.

Agenda Additions: Motion to approve the agenda as is made by Scott Boedigheimer, second by Cody Grashorn. All in favor, motion carries.

Consent Agenda: Motion to approve the April 9, 2025 City Council minutes, April 9, 2025 Planning Commission minutes, April 9, 2025 Personnel Policy minutes, April 2025 checks paid (54893-54916), April ACH payments (ACH3097-ACH3121), and April total disbursement of \$166,626.68 made by Mary Ann Johnson, second by Mike Berthiaume. All in favor, motion carries.

Charitable Gambling:

Reach – Lost Tavern, received March report, \$429.40 check received.

Wood City Riders – Rendezvous, received March report, \$4.16 check received.

Eagles Aeries 1163 – Hank’s Sports Bar, received March report, no check received.

Irving Community Club – River Inn, received March report, \$4.37 check received.

Total deposit for the month of April was \$437.93.

Communications

Cloquet Police Department – City Council has a copy of the April 2025 Police report in their packet.

Building Inspector – City of Cloquet issued 1 building permit in April, one for zoning.

811 26th Street Water Issue – Corina Larson discussed a water leak in her mom’s basement that has been ongoing for roughly 3 weeks. It has been temporarily stopped by using tape and clamping the pipe. Public Works gave a summary on the issue and stated that they have been unable to find the homes curb stop or the water main to shut off the homes water. They have shut off roughly half of the mains in Scanlon with no results. Corina stated several people have spent half and full days at the home waiting for the water to be shut off and due to that not happening they are losing wages. A suggestion was made to start turning off curb stops in the area as they are possibly tied in with another one. Corina asked if the city could hire a plumber to fix it. Corina also asked instead of having someone inside the home to check if the water is shut off if our employees could just check the outside spicket? Yes, that’s what we will start doing. Public Works mentioned we might need to shut off the whole town, Scott stated that was a fire hazard and not a good idea.

City Engineer – Jeff Goetzman presented.

- 28th Street Resurfacing and Utilities
 - Reviewed information in preliminary design report submitted to council on March 12.
 - Working with City and Northland Securities since the last council meeting to develop funding.
 - MSA working with City staff to determine Dewey Ave. needs and issues, work to get options for CIP meeting and produce feasibility study. Dewey Ave. work can then be added to the 28th Street project for final design next winter.
- CIPP Lining Project
 - Budgetary costs provided to Dave Line for potential CIPP projects on 24th, 25th and 26th Streets. Appears funding is limited in 2025 and lining is not realistic this year.
- 2023 WLSSD Smoke Testing Grant Closeout
 - Invoices sent to WLSSD and check received this week by the City.
- CIP Meeting Series/Street project
 - April's Meeting
 - Recapped David Drown Associates schedule for work on funding and process for evaluating the City's ability to fund projects.
 - Discussion of funding/tax levy related to 28th Street project.
 - Continue to seek out funding opportunities for projects including lead water service line work, streets, and utilities. (Scanlon had 1 lead line and 4 galvanized)
 - Worked with Dave Line to submit funding request for a second round of MN Dept. of Health funding to further review lead service lines.
 - Worked with Jill and Dave to submit MDH application for LSLR work potentially in 2026. One additional submittal needed by June to PFA.

City Attorney – Not Present.

Public Works – Matt Presented

- Hockey boards down for summer.
- Fields being used for baseball and soccer.
- New merry-go-round getting put in this month.
- Sather Park warming house needs siding, Scott stated he got quotes previously and will find the old quotes and get working on it.
- Porta-potties in place as of 05/05/2025.
- New water main valve getting put in on 26th St in back yard.
- Will be repairing lawns from the winters water main breaks.
- Price for curb to divert water away from Sather Park playground on Lincoln Ave. came in at \$9,000. Motion to move \$9,000 from the park fund to the main account to cover the repairs made by Cody Grashorn, second by Mike Berthiaume. All in favor, motion carries.
- Street sweeping will be done by Kiminski this year, no other bids received. Mary Ann asked if Jill has what the cost was from last year? No, but will bring them to next month's meeting.
- Boilers have been having issues, new fresh air actuator put in by Carlson.
- Plow trucks getting de-winterized.

- Equipment in good operating condition.

2025 Road work estimates were presented; Kiminski Paving came in at \$50,000 and Arrow Asphalt came in at \$55,536. Motion to approved the 2025 road work estimate from Kiminski paving for \$50,000 made by Ron Stigers, second by Cody Grashorn. All in favor, motion carries.

Onsite companies quote was presented for the porta potties, quote came in at \$242.00, porta potties already on site. Council suggested getting the quote earlier in the season next year, have bids for the March city council meeting.

Mary Ann mentioned the community center sidewalk condition needs to be addressed. Matt stated they could put cold patch down; the council was not in favor of that idea. Council would like Public Works to get 2 quotes for next months meeting on possible repairs, just from the sidewalk parallel to Dewey Ave to the building. Ron asked if Matt and Dave could do the work, Matt will check with Dave.

Mayors/Council Update –

- Ron asked Jill if she has any update on the hotel tax. Jill stated she’s working with Cloquet to find out where our money is going.
- Mary Ann asked if Dave has finished the kickplates in the community center? They are 98% done.
- Mary Ann asked if they have gotten quotes on paint for the bathrooms? No.
- Mary Ann asked if Jill put anything in the Newsletter about the brush drop off site being open? No.
- Mary Ann asked if we could get some signs from Sign Pro to put up stating we have an ordinance not allowing signs on the telephone poles? Instead, Matt will just text Jill when he sees a sign and she will send a letter to the company warning of a fine and that it’s against our ordinance, if it continues, they will get a fine.

Citizen Comments –

- Bruce Welman, AirServe, asked how does the janitor know when to clean up before and after an event? Jill gives the janitor a calendar with the days and times that it’s rented out. Bruce stated one of his employees rented the gym and it was dirty and so was the bathrooms.
- Jon and Taylor Defrang, 1008 25th Street, received a letter in the mail stating they have 30 days from the date of the letter to remove the Geese from their property. Geese are like family to them and they would like to keep them. Council advised it is against our Ordinance and would be a lengthy process to adapt a new Ordinance or change the current one. The residents asked if they could have 10 extra days to remove the Geese while they work on the process of changing the ordinance. The city will give them until June 10.

Committee Reports:

City Clerk Office –

- The city was told several months ago by the MDH that we now need to do monthly Coliform testing vs quarterly due to our population being pushed over 1,000. Pace analytical out of Duluth is doing the testing and sending the results to MDH, this is costing the city \$300/month. Scott asked if we still have to do this even if we buy our water from Cloquet. Jill did reach out to MDH and ask this question and they did state we still do need to do the testing. Scott would like Jill to figure out how much we would need to increase each resident’s bill to make up this cost and have the numbers ready for the next council meeting.

- Jill presented the League of MN cities Work Comp renewal quote for informational purposes only.

Cloquet Fire Department: Marshall reported

- Suspension upgrades on two ambulances at a cost of \$3,730 each. Improved the rough ride and noise in passenger compartment.
- Waiting to see what happens in the state legislative session. House bill did not include funding for the fire districts.
- Ambulance runs stabilized last month.
- Annual report was approved and send out to member communities.
- Kraus-Anderson selected as construction manager for building new fire hall. Under this agreement we pay the construction workers each payday and there is no risk on cost overrun. At risk agreement has them paying the workers but they are at risk for the cost overrun. Cost is \$225,000 more.
- Board approved Catlin Wright to attend a Community Risk Reduction Leadership/Conference in Glendale, Arizona.

Park Department – Draft minutes from the April 23 meeting were presented. Next meeting will be sometime in July.

Personnel Committee – Council asked if all employees have signed the Personnel Policy? No, Jill will follow up and get those filed.

Planning Commission – Motion to approve Resolution No. 2025-07, Parcel 23-100-0610 made by Scott Boedigheimer, second by Cody Grashorn. All in favor, motion carries. Motion to approve Resolution No. 2025-08, Parcel’s 23-450-0600, 23-450-0620 and 23-450-0640 made by Cody Grashorn, second by Scott Boedigheimer. All in favor, motion carries.

Water and Sewer Department:

Motion to approve the water shut off report made by Mary Ann Johnson, second by Mike Berthiaume. All in favor, motion carries. Motion to approve the water loss report made by Scott Boedigheimer, second by Cody Grashorn. Shut off date is May 19, 2025. All in favor, motion carries.

Pending Tasks:

Old Business:

1. **Sales Tax** – Sales tax report was updated. Current balance is \$376,357.92.
2. **WLSSD**
 - a. Monthly reports

New Business: We would like to offer the church to use the small office next to the City Council chambers for their monthly storage instead of the room on the stage that they have been using. The rent for the storage area would remain the same at \$25/month. Motion to approve made by Mary Ann Johnson, second by Mike Berthiaume. All in favor, motion carries.

Discussion was had on if we should go out for RFP's for a new auditor. Ron stated he is not pleased with them. Mary Ann states previous auditors were in person and she doesn't like that they do it remotely and are not visually seeing things. Lori stated they catch more errors when they are in person. Marshall stated by law we are required to go out for RFP's every 3 to four years. We will request the current auditor present the report in person and when we go out for RFP's we will put in the request that they audit be done in person.

Committee Reports: Motion to approve all committee reports made by Mary Ann Johnson, second by Mike Berthiaume. All in favor, motion carries.

Adjournment: Motion to adjourn made at 6:53 pm by Mary Ann Johnson, second by Cody Grashorn. All in favor, motion carries.

Upcoming Meetings

CIP Meeting

June 11, 2025

4:30 pm

Next City Council Meeting

June 11, 2025

5:30 pm

Ron Stigers, Mayor

ATTEST
Jill Wartner, City Clerk/Treasurer