

City of Scanlon
City Council Minutes
July 9, 2025
5:30 pm

Pursuant to call, and with due notice Mayor, Ron Stigers called to order this meeting of the Scanlon City Council at 5:30 p.m. in the Scanlon City Council Chambers on Wednesday, July 9, 2025.

Roll Call: Mayor Ron Stigers, Scott Boedigheimer, Cody Grashorn, Mary Ann Johnson, Mike Berthiaume, Jill Wartner – City Clerk, and Dave Line – Public Works.

City Attorney:

Absent:

Pledge of Allegiance

Citizen Present: Lori Stigers, M.J. Johnson, Joshua Kolodge, Lois Drazich, Bill Drazich, Thalia Foss, David O’Connor, Linda Anderson, and Bruce Welman.

Agenda Additions: Add Fryberger agreement under City Attorney. Motion to approve the mentioned agenda change made by Cody Grashorn, second by Mary Ann Johnson. All in favor, motion carries.

Consent Agenda: Motion to approve the June 11, 2025 City Council minutes, June 17, 2025 Special City Council minutes, June 2025 checks paid (54948-54981), June ACH payments (ACH3142-ACH3154), and June total disbursement of \$108,463.81 made by Scott Boedigheimer, second by Cody Grashorn. All in favor, motion carries.

Charitable Gambling:

Reach – Lost Tavern, received May report, \$196.32 check received.

Wood City Riders – Rendezvous, received May report, no check received.

Eagles Aeries 1163 – Hank’s Sports Bar, received May report, \$112.82 check received.

Irving Community Club – River Inn, received May report, \$589.32 check received.

Total deposit for the month of June was \$898.37.

Communications

Cloquet Police Department – City Council has a copy of the June 2025 Police report in their packet.

Building Inspector – City of Cloquet issued 4 building permits in June, two for roof’s, one for windows and one for a fence.

City Engineer – Jeff Goetzman provided a summary (but was not present).

- 28th Street Resurfacing and Utilities
 - Reviewed information in preliminary design report submitted to council on March 12.
 - Discussed potential funding mechanisms with financial planner, Mike Bubany, at June 17 meeting with an analysis of the City’s current levy and other financial capacity.
 - MSA met with city staff to review Dewey Ave. needs and issues. Currently working to produce feasibility study for council review.
- CIPP Lining Project
 - Budgetary costs provided to Dave Line for potential CIPP projects on 24th, 25th and 26th Streets. Appears funding is limited in 2025 and lining is not realistic this year.
- Lead Water Service project
 - Worked with Dave Line to submit funding request for a 2nd round of MDH funding to further review lead service lines. Waiting for MDH work scope/contract to be finalized to begin another round of identification work
 - Submitted applications to MDH for possible funding to replace known lead/galvanized service lines in a 2026 project.

- CIP Meeting Series/Street project
 - June's Meeting
 - Recapped David Drown Associates schedule for work on funding and process for evaluating the City's ability to fund projects. The review meeting is set for June 17, 2025.
 - Continue to seek out funding opportunities for projects including lead water service line work, streets, and utilities.
 - Worked with Jill and Dave to submit MDH application for LSLR work potentially in 2026. One additional submittal needed by June to PFA.

City Attorney – Fryberger agreement was presented, the agreement would be good from 7/9/25-7/9/26, William Helwig would be our lead attorney at an hourly rate of \$360. The agreement can be terminated at any time with a 60-day notice so we could start the RFP process in August for a Jan. 2026 start date. Motion to approve the agreement made by Scott Boedigheimer, second by Mike Berthiaume. All in favor, motion carries.

Public Works – Dave Presented

- Suggesting similar merri-go-round as the miniature but full-size version City Hall Park
- Metal for Sather warming house?
- 3 water and sewer main taps have been recently done
- Been repairing more curb stops
- Looking like mid-July for 2025 road work
- Getting another bid for leaking pipes in boiler room
- Going to be getting some cylinder work done
- Both skid steer and backhoe getting maintenance

Mayors/Council Update –

- Ron asked if the council feels they are getting the packet enough time ahead to review it. Scott, Cody and Mike said yes, Mary Ann and Ron said no. Ron stated he would like to at least have the agenda on the Thursday before the meetings.

Citizen Comments –

Committee Reports:

City Clerk Office –

- Jill brought two things up on behalf of residents;
 - Clinton Sampson, Account #1630 at 2506 Lincoln Ave. stated they had a hose left on under their trailer which resulted in an increased water usage. They are requesting a reduction of the sewer charges as the water did not go down the sewer. Jill stated the average sewer cost for them is \$46.85 and this past month was \$160.64. City council stated Jill should reduce the bill by \$113.79 to average it out. Motion to reduce the residents bill by \$113.79 made by Cody Grashorn, second by Mike Berthiaume. All in favor, motion carries.
 - Mary Pardee who is building the townhomes on 26th street is requesting a reduction of the water and sewer connection fee's as she stated her contractor had to spend extra time helping our Public Works Department find the main. Council agreed to NOT reduce any fees. Motion to not reduce the fee's made by Scott Boedigheimer, second by Mary Ann Johnson. All in favor, motion carries.

Cloquet Fire Department: Marshall reported

- Used ambulance was purchased for \$10,000 because we were having problems with 3 ambulances.
- Audit report was presented by berganKDV from St. Cloud. Board approved the audit report.
- Board approved getting bids for the \$18,880,000 sale of bonds for the new fire hall. At the next meeting we will approve the bond sale and at what interest rate.
- Board approved Ehlers to invest the bond proceeds during construction until the money is spent. It is anticipated this will generate \$383,000 in income for the district.

- Approved LHB Architectural Service Agreement.
- Hired Jackson Annoni as a new firefighter/EMT.
- The morning of the board meeting a firefighter quit so now we have another opening.
- In May we had a paid-on-call recruitment open house. From that meeting 5 persons were selected to be paid-on-call firefighters or out of area firefighters. Board approved as long as they pass their background checks.
- We are working on the proposed budget for 2026 that is to be sent to the Fire District communities in August.

Park Department – Next meeting will 7/16/25 @ 5:00 p.m. Mike stated the wood chips look good.

Personnel Committee – Cody asked how the temporary janitor is doing? Jill stated there has been a few issues that they are working on with him. Jill and Dave will keep an eye on the situation to see if things improve.

Planning Commission –

Water and Sewer Department:

Motion to approve the water shut off report and the water loss report made by Scott Boedigheimer, second by Cody Grashorn. All in favor, motion carries.

Pending Tasks:

Old Business:

1. **Sales Tax** – Sales tax report was updated. Current balance is \$391,273.25. Lori is working on renewing the Sales Tax.
2. **National Night Out, August 5**
 - a. Mike has been going around talking to local businesses and dropping donation request letters. Jill also sent letters out to some businesses.
3. **RFP for new auditor** – Jill has started the process with the League of MN Cities.

New Business: Received a notice of postage increase from Twin Port Mailing, effective 7/14/25 price per piece will increase .05.

Committee Reports: Motion to approve all committee reports made by Mary Ann Johnson, second by Ron Stigers. All in favor, motion carries.

Adjournment: Motion to adjourn made at 6:45 pm by Mary Ann Johnson, second by Mike Berthiaume. All in favor, motion carries.

Upcoming Meetings

**CIP Meeting
August 13, 2025
4:30 pm**

**Next City Council Meeting
August 13, 2025
5:30 pm**

Ron Stigers, Mayor

ATTEST
Jill Wartner, City Clerk/Treasurer