

**City of Scanlon**  
**City Council Minutes**  
**August 13, 2025**  
**5:30 pm**

Pursuant to call, and with due notice Mayor, Ron Stigers called to order this meeting of the Scanlon City Council at 5:30 p.m. in the Scanlon City Council Chambers on Wednesday, August 13, 2025.

**Roll Call:** Mayor Ron Stigers, Scott Boedigheimer, Mary Ann Johnson, Mike Berthiaume, Jill Wartner – City Clerk, and Dave Line – Public Works.

**City Attorney:**

**Absent:** Cody Grashorn

**Pledge of Allegiance**

**Citizen Present:** Lori Stigers, Marshall Johnson, Thalia Foss, Heather East, Tyler East, Lois Drazich, Bill Drazich, Eric Diver, Al Mackey, and Jeff Goetzman (MSA, Engineer).

**Agenda Additions:** Add Sather Park siding estimates under Park Board, add communication from Duluth Mayor under Mayor/Council Update, and add Resolution 2025-09 (Parcel 23-260-0040) under Planning Commission. Motion to accept the agenda changes made by Scott Boedigheimer, second by Mary Ann Johnson. All in favor, motion carries.

**Consent Agenda:** Motion to approve the July 09, 2025 City Council minutes, July 31, 2025 Budget meeting minutes, July Finance Report, July 2025 checks paid (54982-55011), July ACH payments (ACH3170-ACH3192), and July total disbursement of \$89,878.11 made by Mike Berthiaume, second by Mary Ann Johnson. All in favor, motion carries.

**Charitable Gambling:**

**Reach** – Lost Tavern, received June report, \$165.21 check received.

**Wood City Riders** – Rendezvous, received June report, \$972.63 check received.

**Eagles Aeries 1163** – Hank’s Sports Bar, received June report, \$38.43 check received.

**Irving Community Club** – River Inn, received June report, no check received.

**Total deposit for the month of July was \$1,176.27.**

**Communications**

**Cloquet Police Department** – City Council has a copy of the July 2025 Police report in their packet.

**Building Inspector** – City of Cloquet issued 6 building permits in July, one for a remodel, one for a garage, one for a repair, one for siding and one for mechanical repair.

**City Engineer** – Jeff Goetzman provided a summary.

- 28<sup>th</sup> Street Resurfacing and Utilities
  - Reviewed information in preliminary design report submitted to council on March 12.
  - Discussed potential funding mechanisms with financial planner, Mike Bubany, at June 17 meeting with an analysis of the City’s current levy and other financial capacity.
  - MSA met with city staff to review Dewey Ave. needs and issues. Currently working to produce feasibility study for council review. Dewey Ave. work can then be added to the 28<sup>th</sup> Street project for final design next winter.
  - Dewey Ave. feasibility report will be brought to the September 2025 City Council meeting.
- CIPP Lining Project
  - Budgetary costs provided to Dave Line for potential CIPP projects on 24<sup>th</sup>, 25<sup>th</sup> and 26<sup>th</sup> Streets. Appears funding is limited in 2025 and lining is not realistic this year. Evaluate what needs to be done on 28<sup>th</sup> Street sanitary and combine with other CIPP needs.
- Lead Water Service project

- Worked with Dave Line to submit funding request for a 2<sup>nd</sup> round of MDH funding to further review lead service lines. Waiting for MDH work scope/contract to be finalized to begin another round of identification work
- Submitted applications to MDH for possible funding to replace known lead/galvanized service lines in a 2026 project.
- CIP Meeting Series/Street project
  - June's Meeting
    - Recapped David Drown Associates schedule for work on funding and process for evaluating the City's ability to fund projects. The review meeting is set for June 17, 2025.
    - Continue to seek out funding opportunities for projects including lead water service line work, streets, and utilities.
    - Worked with Jill and Dave to submit MDH application for LSLR work potentially in 2026. One additional submittal needed by June to PFA.

**City Attorney** – Nothing currently.

**Public Works** – Dave Presented

- Sather Park dead tree is removed, and several other trimmed up.
- Found location of merri-go-round when gets purchased for City Hall.
- Found location of rope climb at Sather Park if purchased.
- Found location for 2 more water main valves replacement in 2026.
- Working with Jeff on the lead and copper service lines.
- Still waiting for Kiminski to do road repair.
- ABCO repairing leaking boiler room water pipes on Friday 08/08/2025.
- New metal roof installed on hose dryer.
- Working on cleaning all 6 of the boiler's internal screens.
- Looking for new place for cylinder work as Hermantown Hydraulics is closed permanently.
- Working on Skidsteer repairs and trying to find them for pricing.

Dave asked if he could buy new boards for the Hockey Rink? He would need a recommendation from the park board, therefore should bring estimates to the next park board meeting.

Council asked if Dave has ordered the hydrant diffuser yet? Dave stated he's still looking for a place to purchase it from.

**Citizen Comments** – Al Mackey, 912 27<sup>th</sup> Street stated he's been temporarily living on and off in a camper on his property while his home is being built. He is requesting to be able to stay in it up to an additional 6-8 weeks. Motion to approve Al Mackey @ 912 27<sup>th</sup> Street to stay in his camper until the end of September of 2025 made by Scott Boedigheimer, second by Mike Berthiaume. Four in favor (Ron Stigers, Cody Grashorn, Mike Berthiaume, and Scott Boedigheimer), one not in favor (Mary Ann Johnson), motion carries

**Committee Reports:**

**City Clerk Office** –

- Jill presented the Work Comp renewal, the premium is \$5,421, last years was \$8,733. Decrease was due to audit done. Motion to approve the new work comp renewal at the premium of \$5,421 made by Scott Boedigheimer, second by Mary Ann Johnson. All in favor, motion carries.
- Jill requested to start signing letters without her name. Council suggested any issues brought up at the council meeting and approved by the council should be signed "Scanlon City Council". All others should be signed "City of Scanlon".

**Cloquet Fire Department:** Marshall reported

- Captain Vermeersch retired August 8<sup>th</sup> after serving the district for more than 26 years.
- Stuart Waters promoted to Captain/Paramedic.
- Anthony Boespflug promoted to FEO/Paramedic.

- Brent Johnson and Mary Block hired as Firefighter/EMT.
- A firefighter has taken a 4-year military leave and we will have to hire another firefighter. We anticipate we will have more openings so it will not be a problem when he returns.
- Firefighter quit this morning.
- Sheila Lamb elected Vice Chair of the Board for the remainder of the year replacing Linda Way.
- Board approved the proposed budget and are asking for your comments. The budget committee will listen to your comments and will work on budget. It will be sent to the county in September.
- Approved a bond for the new fire hall in the amount of \$18,545,000.00
- Received a \$120 donation to Carmens Restaurant to show appreciation to staff.

Preliminary budget and capital improvement plan was presented.

**Park Department** – July 16, 2025 Park board minutes are tabled until September. Park board would like to purchase merry-go-round for park at the Community Center for approximately \$10,000. Park board would also like to purchase rope climbing equipment for Sather Park. Park board will need to have an estimate and specs and make a recommendation to the City Council.

Scott presented the estimate that was previously presented for the siding at the Sather Park warming house. The estimate has not changed and is in the amount of \$4,694.07. The council will be looking for volunteers to help replace the siding, will could possibly put in the newsletter also once they know the date they will be doing the work.

Mike would like Jill to put something in the newsletter advertising that the Park Board is looking for a student advisor, ideally someone around the age of 9<sup>th</sup> grade.

**Personnel Committee** – Nothing at this time.

**Planning Commission** – Resolution 2025-09 (Parcel 23-260-0040) was presented. This resolution would allow Eric Diver to split his parcel as presented. Motion to approve Resolution 2025-09 made by Scott Boedigheimer, second by Mary Ann Johnson. All in favor, motion carries.

**Water and Sewer Department:**

Motion to approve the water shut off report and the water loss report made by Scott Boedigheimer, second by Ron Stigers. All in favor, motion carries.

**Pending Tasks:**

**Old Business:**

1. **Sales Tax** – Sales tax report was updated. Current balance is \$399,033.28.
2. **National Night Out, August 5**
  - a. We received \$1,050.00 in cash donations, expenses were \$1,046.25.
  - b. Lori would like permission from the council to use the \$1,000 that was budgeted for this years NNO on adult prizes to be given away next year. Motion to approve Lori to spend the \$1,000 in the budget for next years NNO giveaways made by Scott Boedigheimer, second by Mike Berthiaume. All in favor, motion carries.
  - c. Jill and Lori will create Thank you letters for the donors and send them out.
  - d. Some complaints were received about not having enough tables to sit at and eat so we will change that next year.
  - e. Complaints were also received about having the fire truck in the back where a lot of people did not see it.
3. **RFP for new auditor** – Jill has started the process with the League of MN Cities.
4. **WLSSD** – Monthly reports and 2026 budget schedule and notice were presented.

5. **Cars Towing** – They still have not cleaned up their lot, despite Jill sending a letter. Jill will contact the city attorney for them to draft a letter and send to them.
6. **AirServe** – They have not painted their shipping containers to match the building. Zoning ordinance does not state a timeframe of when that needs to be done. Ordinance will need to be changed, for now Jill will send a friendly letter giving them 30 days.

**New Business:** Nothing.

**Mayor/Council Update:** Ron received a letter from the Duluth mayor asking if we would like to participate in an initiative of more than 350 communities in the US and Canada represented by mayors and local government executives. The initiative is to discuss water quality and our maritime economy. Ron asked for volunteers, no one is interested. Ron will try and get ahold of him and get more information.

**Committee Reports:** Motion to approve all committee reports made by Mary Ann Johnson, second by Mike Berthiaume. All in favor, motion carries.

**Adjournment:** Motion to adjourn made at 6:23 pm by Mary Ann Johnson, second by Mike Berthiaume. All in favor, motion carries.

**Upcoming Meetings**

**Budget Meeting**

**August 21, 2025**

**4:00 pm**

**CIP Meeting**

**September 10, 2025**

**4:30 pm**

**Next City Council Meeting**

**September 10, 2025**

**5:30 pm**

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Ron Stigers, Mayor

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ATTEST  
Jill Morgan, City Clerk/Treasurer