

City of Scanlon
City Council Minutes
October 8, 2025
5:30 pm

Pursuant to call, and with due notice Mayor, Ron Stigers called to order this meeting of the Scanlon City Council at 5:30 p.m. in the Scanlon City Council Chambers on Wednesday, October 8, 2025.

Roll Call: Mayor Ron Stigers, Scott Boedigheimer, Mike Berthiaume, Cody Grashorn, Mary Ann Johnson, Jill Morgan – City Clerk, and Dave Line – Public Works.

City Attorney:

Absent:

Pledge of Allegiance

Citizen Present: Lori Stigers, Marsh Johnson, Linda Anderson, Lois Drazich, Bill Drazich, Joshua Kolodge, and Jane Oswald.

Agenda Additions: Motion to remove Resolution 2025-13, Dewey Ave. Feasibility Report and add manhole covers under the water/sewer department is made by Scott Boedigheimer, second by Mike Berthiaume. All in favor, motion carries.

Consent Agenda: Motion to approve the September 10, 2025 City Council minutes and September 23, 2025 Special City Council minutes, September Finance Report, September 2025 checks paid (55033-55067), September ACH payments (ACH3215-ACH3236), and September total disbursement of \$131,554.93 made by Cody Grashorn, second by Mary Ann Johnson. All in favor, motion carries.

Charitable Gambling:

Reach – Lost Tavern, received August report, \$706.75 check received.

Wood City Riders – Rendezvous, received August report, \$452.15 check received.

Eagles Aeries 1163 – Hank’s Sports Bar, received August report, \$662.31 check received.

Irving Community Club – River Inn, received August report, \$389.66 check received.

Total deposit for the month of September was \$2,210.87.

Communications

Cloquet Police Department – City Council has a copy of the September 2025 Police report in their packet.

Building Inspector – City of Cloquet issued 6 building permits in September, three for roofs, one for a remodel and two for fences.

City Engineer – Jeff Goetzman provided a summary.

- 28th Street Resurfacing and Utilities
 - Reviewed information in preliminary design report submitted to council on March 12.
 - Discussed potential funding mechanisms with financial planner, Mike Bubany, at June 17 meeting with an analysis of the City’s current levy and other financial capacity.
 - MSA met with city staff to review Dewey Ave. needs and issues. Currently working to produce feasibility study for council review. Dewey Ave. work can then be added to the 28th Street project for final design next winter. Draft report submitted to Council October 1.
- Lead Water Service project
 - Worked with Dave Line to submit funding request for a 2nd round of MDH funding to further review lead service lines. Meeting July 7 with City staff to review MDH work scope/contract to be finalized to begin another round of identification work.
 - Kickoff meeting 8/13/25 to begin second round of water service line inventory work with latest MDH grant. Work is ongoing with revising mailer and sending to addresses with unknown water service line materials. Work to be completed by end of October.

- Submitted applications to MDH for possible funding to replace known lead/galvanized service lines in a 2026 project.
- CIP Meeting Series/Street project
 - September's Meeting
 - Recapped David Drown Associates schedule for work on funding and process for evaluating the City's ability to fund projects. The review meeting is set for June 17, 2025.
 - Continue to seek out funding opportunities for projects including lead water service line work, streets, and utilities. There is another LRIP (Street) grant application opportunity with applications due December 12.
 - Worked with Jill and Dave to submit MDH application for LSLR work potentially in 2026. One additional submittal needed by June to PFA.

Motion to approve the Dewey Ave. Feasibility Report made by Ron Stigers, second by Mike Berthiaume. All in favor, motion carries.

City Attorney – Nothing currently. Council was advised if we are going to need an attorney present at the meeting to let Jill know 2 weeks ahead of time.

Public Works – Dave Presented

- Hockey boards will be going up towards end of month.
- Warming house metal, hopefully on by middle November.
- Porta potties getting picked up around the 20th.
- Hydrant flushing complete.
- Still have a few hydrants that need numbers on after new paint.
- 2025 road work complete by Kiminski.
- Will be working on 2026 road work areas.
- Winter Pro (glycol) added to the boilers.
- Boiler #2 needs a new ignition control module.
- Plow trucks will be getting annual DOT inspection and service.
- Preparing trucks for winter season soon.
- Skid steer maintenance is ongoing.
- Equipment in good working order.

Citizen Comments – Jane Oswald, 1217 28th Street, reported that the 1100 block of 28th Street is rough and asked if the cracks can get filled in. Jane also asked if they are still planning on putting a runoff pipe along 28th Street? She stated it will disturb five of her lots and that they should not have runoff going into a DNR designated trout stream. Jane also stated that the basements in the area cannot handle that amount of water.

Committee Reports:

City Clerk Office –

- Discussion was had on if we should go out for RFP for a new attorney or not. Since Dennis Korman passed away, we have been using Fryberger on an as-needed basis. We have not had to use them yet, therefore we have not had any costs yet at this point. Council decided to continue on as is.
- Resolution 2025–12, 2025 Audit (Audit copies have been handed out to all council members). Motion to approve Resolution 2025–12, 2025 Audit made by Mike Berthiaume, second by Cody Grashorn. All in favor, motion carries.
- Resolution 2025–14, September Funds Transfer. Motion to approve Resolution 2025–14, September Funds Transfer made by Ron Stigers, second by Mary Ann Johnson. All in favor, motion carries.

Cloquet Fire Department: Marshall reported

- Boar approved the Cloquet Services Agreement that provides Fiscal services, fleet maintenance and snow removal for the fire district at no increase in cost.
- Employee hand book updated.
- Approved the budget as proposed with no additional increases.
- OneOk donated \$1,500 for a pipeline emergency training.
- We received a grant for \$5,000 from Enbridge Fueling Futures to acquire a forcible entry prop. Cost of training prop was \$8,500.
- Training and Safety was reimbursed \$58,862 of their training costs from the State. This enabled us to provide additional specialty training.
- My term on the board ends December 31. I would like to be considered for one more term.

Park Department – Minutes.

Personnel Committee – Nothing at this time.

Planning Commission – Next meeting will be November 12, 2025 at 6:30 pm.

Water and Sewer Department:

Motion to approve the water shut off report and the water loss report made by Mike Berthiaume second by Cody Grashorn. All in favor, motion carries.

Pending Tasks:

Old Business:

1. **Sales Tax** – Sales tax report was updated. Current balance is \$414,324.93.
 - a. City Council asked if the process of renewing the Sales Tax has been started, Lori stated she is working on this.
2. **RFP for new auditor** – The time has elapsed that was the due date to receive RFP's and none were received; Jill will work with Lori on this process.
3. **WLSSD** – Monthly reports were presented.
4. **Cars Towing** – Jill stated the owner of Cars Towing has stated the state is now requiring them to have a used car sales license which is holding up them cleaning up their lot. A special planning commission meeting and special City Council meeting will be held to look at approving a Conditional Use Permit for them.

New Business: Nothing.

Mayor/Council Update: Nothing.

Committee Reports: Motion to approve all committee reports made by Mary Ann Johnson, second by Mike Berthiaume. All in favor, motion carries.

Adjournment: Motion to adjourn made at 6:41 pm by Mary Ann Johnson, second by Cody Grashorn. All in favor, motion carries.

Ron Stigers, Mayor

Jill Morgan, City Clerk/Treasurer

ATTEST