

City of Scanlon
City Council Minutes
September 10, 2025
5:30 pm

Pursuant to call, and with due notice Mayor, Ron Stigers called to order this meeting of the Scanlon City Council at 5:30 p.m. in the Scanlon City Council Chambers on Wednesday, September 10, 2025.

Roll Call: Mayor Ron Stigers, Mary Ann Johnson, Mike Berthiaume, Jill Wartner – City Clerk, and Dave Line – Public Works.

City Attorney: Vacant

Absent: Cody Grashorn and Scott Boedigheimer.

Pledge of Allegiance

Citizen Present: Lori Stigers, Joshua Kolodge, Kasimir Grimm, Marsh Johnson, Lois Drazich, Bill Drazich, Linda Anderson, Bruce Welman, and Jeff Goetzman (MSA, Engineer).

Agenda Additions: Motion to accept the agenda as is made by Ron Stigers, second by Mike Berthiaume. All in favor, motion carries.

Consent Agenda: Motion to approve the August 13, 2025 City Council minutes, August 21, 2025 Budget meeting minutes, September 2, 2025 Budget meeting minutes, correction of July total disbursements to \$86,374.19, August Finance Report, August 2025 checks paid (55012-55032), August ACH payments (ACH3193-ACH3214), and August total disbursement of \$67,234.46 made by Mary Ann Johnson, second by Ron Stigers. All in favor, motion carries.

Charitable Gambling:

Reach – Lost Tavern, received July report, \$101.46 check received.

Wood City Riders – Rendezvous, received July report, \$25.82 check received.

Eagles Aeries 1163 – Hank’s Sports Bar, received July report, \$435.20 check received.

Irving Community Club – River Inn, received July report, no check received.

Total deposit for the month of August was \$562.48.

Communications

Cloquet Police Department – City Council has a copy of the August 2025 Police report in their packet.

Building Inspector – City of Cloquet issued 4 building permits in August, one for new construction, one for a remodel, one for a roof, and one for windows.

City Engineer – Jeff Goetzman provided a summary.

- 28th Street Resurfacing and Utilities
 - Reviewed information in preliminary design report submitted to council on March 12.
 - Discussed potential funding mechanisms with financial planner, Mike Bubany, at June 17 meeting with an analysis of the City’s current levy and other financial capacity.
 - MSA met with city staff to review Dewey Ave. needs and issues. Currently working to produce feasibility study for council review. Dewey Ave. work can then be added to the 28th Street project for final design next winter. Draft report submitted to Council September 10.
- Lead Water Service project
 - Worked with Dave Line to submit funding request for a 2nd round of MDH funding to further review lead service lines. Meeting July 7 with City staff to review MDH work scope/contract to be finalized to begin another round of identification work.
 - Kickoff meeting 8/13/25 to begin second round of water service line inventory work with latest MDH grant. Work is ongoing with revising mailer and sending to addresses with unknown water service line materials. Work to be completed by end of October.

- Submitted applications to MDH for possible funding to replace known lead/galvanized service lines in a 2026 project.
- CIP Meeting Series/Street project
 - August's Meeting
 - Recapped David Drown Associates schedule for work on funding and process for evaluating the City's ability to fund projects. The review meeting is set for June 17, 2025.
 - Continue to seek out funding opportunities for projects including lead water service line work, streets, and utilities. There is another LRIP (Street) grant application opportunity with applications due December 12.
 - Worked with Jill and Dave to submit MDH application for LSLR work potentially in 2026. One additional submittal needed by June to PFA.

City Attorney – Nothing currently.

Public Works – Dave Presented

- JMF was set to install concrete curb on Lincoln for \$9,000, Public Works made cold patch berm which is working quite well, should we ditch the concrete curb plan? Yes. Motion to approve no longer proceeding with the installation of a concrete curb on Lincoln Ave. made by Mary Ann Johnson, second by Mike Berthiaum. All in favor, motion carries.
- Sather Park infield fences have been fixed with new bars and straight fence.
- Rebuilding doors and replacing cracked/broken hockey boards.
- Hydrants received fresh paint.
- Flushing will happen 15th-26th of this month.
- Preparing for Kiminski to pave roads.
- Street water/sewer digs have been repaired.
- Boiler room leaking pipes have been repaired by ABCO.
- Getting boilers ready for upcoming season.
- Sterling went to Blaine Bros. for EGR cooler work for emissions.
- Need to find a new hydraulic cylinder repair shop.
- Going to ask a heavy equipment specialist on repair for skidsteer.

Council asked if Dave has received a start date from Kiminski Paving yet? No.

Citizen Comments – Kaz Grimm, 3104 Jefferson Ave. is wondering if the alley in front of his house can be vacated. He states he's the only one on it. Council stated he would need to present his plans at a Planning Commission Meeting.

Committee Reports:

City Clerk Office –

- Jill presented Resolution 2025–10, Carlton County 2026 Proposed Levy and Budget. Motion to approve the presented Resolution made by Mike Berthiaume, Mary Ann Johnson votes no, Ron Stigers abstained, motion failed. The Resolution needs to be passed and submitted to the county by 9/30, therefore Jill will set up a meeting to make a final vote on the Resolution.
- Motion to approve Resolution 2025–11, August Funds Transfer made by Mary Ann Johnson, second by Mike Berthiaume. All in favor, motion carries.
- Jill presented Resolution 2025–12, 2025 Audit. Mary Ann suggested we table the resolution until all council members are back to review the audit. Resolution tabled (copies of the audit results have been handed out to the council members).
- Two quotes for gym air conditioning were presented. One for Airserv Heating and Air Conditioning in the amount of \$16,551.96. The second quote was for Cardinal Heating and Cooling in the amount of \$17,800.00. Mary Ann Johnson asked if the Airserv estimate includes the wiring like Cardinal Heating's does? Bruce stated neither their business or Cardinal's can do the wiring, that would need to be done by an electrician. Motion to

approve option 5 (in the amount of \$16,551.96) from the Airserv estimate made by Mike Berthiaume, second Ron Stigers, Mary Ann Johnson votes no. Motion carries.

- Mary Ann Johnson requested that a member of the council review all letters that the City Clerk send out to residents, Ron states he will review all letters.

Cloquet Fire Department: Marshall reported

- Ground breaking ceremony was done this morning for the new fire hall at 22 22nd Street.
- A new ambulance became available and the board agreed to purchase it. They also agreed to cancel one of the two on order which are on a van chassis with a gas engine. Cost was \$336,261.
- Two construction bids rejected because they did not bid on the entire scope of work. Then it was discovered the bid package was missing some extra work so all bids were rejected and phase one of the project rebid.
- Board adopted a Project Labor Agreement for this project. This will ensure efficiency and avoid labor disputes.
- Applied for a solar grant for new facility.
- Bids for phase 2 for the new firehall to be submitted by September 25.
- Station 4 (Brevator East) ceiling fell down and lighting is not the best. Cost of repairs is about \$32,000. Looking at doing project in 2026.

Park Department – Mike expects to have a park board meeting end of September or beginning of October. Still looking for a student advisor, Ron suggested setting up a meeting with the guidance office at the High School.

Personnel Committee – Nothing at this time.

Planning Commission – Next meeting set for November 12 at 4:00PM.

Water and Sewer Department:

Motion to approve the water shut off report and the water loss report made by Ron Stigers second by Mike Berthiaume. All in favor, motion carries.

Pending Tasks:

Old Business:

1. **Sales Tax** – Sales tax report was updated. Current balance is \$406,895.42.
2. **RFP for new auditor** – Jill has started the process with the League of MN Cities.
3. **WLSSD** – Monthly reports were presented.
4. **Cars Towing** – They still have not cleaned up their lot, despite Jill sending a letter. Jill will contact the city attorney for them to draft a letter and send to them.
5. **AirServe** – They have not painted their shipping containers to match the building. Bruce states he will talk to an employee about getting them painted.

New Business: Nothing.

Mayor/Council Update: Nothing.

Committee Reports: Motion to approve all committee reports made by Mary Ann Johnson, second by Mike Berthiaume. All in favor, motion carries.

Adjournment: Motion to adjourn made at 6:10 pm by Mary Ann Johnson, second by Mike Berthiaume. All in favor, motion carries.

Upcoming Meetings

Budget Meeting
August 21, 2025
4:00 pm

CIP Meeting
September 10, 2025
4:30 pm

Next City Council Meeting
September 10, 2025
5:30 pm

Ron Stigers, Mayor

Jill Morgan, City Clerk/Treasurer

ATTEST